

जयपुर विकास प्राधिकरण, जयपुर

इन्दिरा सर्किल, जे.एल.एन. मार्ग, जयपुर

क्रमांक / जविप्रा / व.उ.वि. / 2025-26 / डी-34

दिनांक: 28.08.2025

बिड आमंत्रण सूचना


बिड संख्या- व.उ.वि. / 2025-26 / 34

जयपुर विकास प्राधिकरण वरिष्ठ उद्यानविज्ञ में "Maintenance & Management of Kishan Bagh, Native Plants Biodiversity Park, Jaipur for 2 years" कार्य जिसकी लागत रु. 117.17 लाख के लिए दिनांक 08.09.2025 सांय 6:00 बजे तक ऑन लाईन निविदा आमंत्रित की जाती हैं। विस्तृत विवरण, जो कि निविदा प्रपत्र में उपलब्ध है, अद्योहस्ताक्षरकर्ता के कार्यालय में अथवा राजस्थान सरकार के उपापन पोर्टल www.sppp.raj.nic.in व www.eproc.rajasthan.gov.in एवं जयपुर विकास प्राधिकरण की वेबसाईट www.jda.urban.rajasthan.gov.in पर देखी जा सकती है।

(UBN No. JDA2526WSOB00405)

निविदादाता को निविदा में भाग लेने हेतु आवश्यक है कि :-

1. जयपुर विकास प्राधिकरण की वेबसाईट www.jda.urban.rajasthan.gov.in पर पंजीकृत हो। निविदा शुल्क व आर.आई.एस.एल. प्रक्रिया शुल्क केवल ऑन लाईन ही देय होगी। बोली प्रतिभूति ऑनलाईन अथवा बैंक गारन्टी के द्वारा दी जा सकती है।
2. ऑन लाईन निविदा में भाग लेने हेतु राजस्थान सरकार के पोर्टल www.eproc.rajasthan.gov.in पर पंजीकृत हो।


वरिष्ठ उद्यानविज्ञ
जविप्रा, जयपुर।

JAIPUR DEVELOPMENT AUTHORITY

Room No. JB-FF-115, Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg,
Jaipur - 302004

Telephone: +91-141-2569696 e.mail: horticulturecell@gmail.com

No:- JDA/Sr. Horti./2025-26/D-34

Dated: 28.08.2025

NOTICE INVITING BID


Sr. Horti./2025-26/NIB-34

Online Bids are invited upto 6.00 PM of 08.09.2025 or "Maintenance & Management of Kishan Bagh, Native Plants Biodiversity Park, Jaipur for 2 years." Estimated cost Rs. 117.17 Lacs. Details may be seen in the Bidding Document at our office or the website of State Public Procurement Portal: www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in and www.jda.urban.rajasthan.gov.in

(UBN No. JDA2526WSOB00405)

To participate in the bid, bidder has to be:

1. Registered on JDA website www.jda.urban.rajasthan.gov.in. For participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee & RISL Processing Fee online only and Bid Security declaration stamp.
2. Registered on e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in for online e-Bid submission.


(N.S. Shekhawat)
Sr. Horticulturist
JDA, Jaipur

OFFICE OF THE JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

NIB No.-Sr. Horti./2025-26/NIB-34	
Name & Address of the Procuring Entity	<ul style="list-style-type: none"> ➤ Name: Sr. Horticulturist, Jaipur Development Authority ➤ Address: Room No. NB-SF-205, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004 (Rajasthan) ➤ Email: horticulturecell@gmail.com
Name of work	➤ Maintenance & Management of Kishan Bagh, Native Plants Biodiversity Park, Jaipur for 2 years
Bid Procedure	➤ Single-stage Two part open competitive eBid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	➤ L1 [Like Least Cost Based Selection (LCBS)-L1]
Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.	➤ Websites: www.sppp.rajasthan.gov.in , www.eproc.rajasthan.gov.in , www.jda.urban.rajasthan.gov.in
Estimated Procurement Cost	➤ INR 117.17 Lakh
Website for online Bid application and payment *	<ul style="list-style-type: none"> ➤ Website: www.jda.urban.rajasthan.gov.in ➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only. <ul style="list-style-type: none"> ○ Bidding document fee: Rs. 1000/- ○ RISL Processing Fee: Rs. 2000/- ○ Requisite Bid Security Deposit. ○ The Bidders are required to submit Bid security, cost of Bidding documents, and Bid processing fees through online payment after registering with JDA on www.jaipurjda.org/e-services/e-tender portal. There should be a gap of 3 working days between the End date for Bid Applying, Online Payment & Bid Submission and Bid Opening date. In the absence of the requisite fee, the bid of the concerned bidder will be considered as non-responsive and shall be liable for rejection
Bid Security Deposit (in favor of Secretary, JDA, Jaipur)	<ul style="list-style-type: none"> ➤ Amount (INR: 2% For A & AA class contractors registered in the appropriate class with CPWD, Postal, Telegram, Railway, MES, Other State Government/Central Government undertakings/organizations of Estimated Procurement Cost. (The bidder must capable to bid in the bid as per their enlistment) ➤ 0.5 % for Bidder registered as a contractor in the appropriate class in JDA. ➤ In case of Departments of the State Government and undertakings, Corporations, Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government and Government undertakings of the Central Government shall submit a bid securing declaration in lieu of bid security. ➤ If a joint Venture is allowed in the Bid then 2% shall be deposited by bidders (Joint Venture firm)
Start/ End Date for Bid Applying Bid and making Online Payment on JDA portal*	<ul style="list-style-type: none"> ➤ Start Date: 29.08.2025 ➤ End Date: 08.09.2025 upto 6.00 PM ➤ In case EMD in form BG Original Bank Guarantee is to be submitted in Room No NB-SF-204, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004

	(Rajasthan) by 09.09.2025 from 9.30 AM to 11.09.2025 up to 10.00 AM (within three working days from the last date of submission of bid.)	
Bid Submission on e-Procurement Portal of GOR**	➤ Start Date: 29.08.2025 ➤ End Date: 08.09.2025 upto 6.00 PM	
Date/Time/Place of pre-Bid	➤ N/A	
Date/ Time/ Place of Technical Bid Opening	➤ 11.09.2025 at 11.00 AM ➤ NB-SF-204, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004 (Rajasthan)	
Date/ Time/ Place of Financial Bid Opening	N/A	
Bid Validity	➤ 120 days from the bid submission deadline	
Time Period	➤ 24 month	
A&F/Job No.	➤ 171/2025-26	

Procedure for bidding:

Single part bid system:

Single part (Two-envelope) (2 docket) system would be adopted, Docket-1 being for Documents and Docket-2 being for Financial Bid.

Docket-1:- is for proof of deposition of Bid Security, cost of bidding document and bid processing fee along with copy of GST registration, signed Annexure "B", copy of enlistment as contractor/ bidder in required category and Bid document duly signed with eligibility criteria like work experience, essential machinery related documents.

Docket-2:- is for financial bid.

The financial bid will be opened only for bidders whose proper Bid Security, copy of GST registration, proof for deposition of bidding document fee, RISL processing fee, copy of enlistment of contractor in the required category and signed Annexure "B" and Bid document duly signed with eligibility criteria like work experience, essential machinery, Stock and related documents are found to be in order. Bid Security will be accepted only in the form of online deposition or in the form of Bank Guarantee.

1. Two part bid system:

Two part (Two-envelope) (2 docket) system would be adopted, Docket-1 being for Technical Bid and Docket-2 being for Financial Bid.

Docket-1:- There will be three separate folders- Folder-I is for proof of deposition of Bid Security, cost of bidding document and bid processing fee alongwith copy of GST registration, signed Annexure "B" and copy of enlistment as contractor/ bidder in required category. Folder-II is for bid document and folder-III is for technical bid.

Docket-2:- There will two separate folders-1 is for financial bid and 2 is for bill of quantities.

The technical bid will be opened only for bidders whose proper Bid Security, copy of GST registration, proof for deposition of bidding document fee, RISL processing fee, copy of enlistment of contractor in the required category and signed Annexure "B" are found to be in order. Bid Security will be accepted only in the form of online deposition or in the form of Bank Guarantee

SCHEDULE AND SPECIFICATIONS

SCHEDULE – A: INFORMATION USEFUL FOR THE CONTRACTORS:

The bidder should see the site and fully understand the conditions of the site before bidding and include all leads, lift etc for the material in his item rate/percentage to be quoted on the rates given in Schedule 'G'. The work shall be carried out in accordance with the Rajasthan PWD detailed specification and to the entire satisfaction of the Engineer – In – Charge of the work.

SCHEDULE – B: LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT

The drawing may be seen in the office of the undersigned.

SCHEDULE – C: LIST OF THE DRAWING TO BE SUPPLIED BY THE CONTRACTOR: List of the drawing to be supplied by the contractor NIL. But the contractor shall have to arrange at his own cost drawings required for the work after deposition necessary cost with JDA.

SCHEDULE - D: TEST OF THE MATERIALS:

The test of the materials and workmanship shall be conducted by the JDA staff as necessary. The result of such tests should confirm to the standards laid down in the Indian standard & or the standards laid down in the detailed specifications of the work by the contractor. Qualified personnel required as per the contractor enlistment rules shall have to be engaged at site by the Contractor. The authority reserves the right to engage such staff and recover the expenses from the contractor on such account in case of his failure to do so.

SCHEDULE – E: SAMPLES OF THE MATERIALS:

The sample of the materials to be used by the contractor shall be deposited 15 days in advance with the Engineer In charge and be got approved by him before use.

SCHEDULE - F: TIME OF COMPLETION:

The work should start within 10 days of the issue of the work order and complete within time limits.

SCHEDULE – G: ATTACHED SEPARATELY BASED ON APPLICABLE BSRs IN JDA.

SCHEDULE – H: SPECIAL CONDITION: Attached Separately.

SCHEDULE – I: COST OF TENDER DOCUMENTS, PROCESSING FEES & BID SECURITY.

The Bid Processing fee is payable in favor of M.D. RISL & Cost of bid document & Bid Security is payable in Favour of the Secretary, JDA, Jaipur. Bidders have to pay bid processing fees, cost of bidding documents, and Bid Security Online. If a bidder opts to deposit the bid security through bank guarantee, the bank guarantee should be valid for the next seven months after the bid opening date. A copy of the such bank guarantee will be required to be attached with the bid submission documents uploaded on the E-procurement portal of GOR. The bank guarantee will be

physically handed over upto prescribed time to Nodal officer of the on-line tendering system of JDA i.e. D.D(E&B) in room No. 215N Extension building, JDA, JLN marg, Jaipur, as per specified in bidding documents,

Annexure-1. Special Conditions of Contract regarding defect liability period.

Annexure-2A. Bank guarantee will be in specified Performa enclosed with this bidding document for Bid Security.

Annexure-2B. Bank guarantee will be in specified Performa enclosed with this bidding document for Performance Security.

Annexure-A. Compliance with the code of integrity and no conflict of interest (RTPP Act/Rules).

Annexure-B. Declaration by the bidder regarding qualifications (RTPP Act/Rules).

Annexure-C. Grievance Redressal during the procurement process (RTPP Act/Rules).

Annexure-D. Additional Conditions of Contract (RTPP Act/Rules).

Annexure-E. Process for Tender Participation & Depositing Payment on 'Online Tender _ Participation' Portal of JDA & Bid Submission on 'e-Procurement Portal' of Government of Rajasthan.


Sr. Horticulturist
JDA, Jaipur

SPECIAL CONDITIONS

SCHEDULE 'H'

01. If there is any typographical error or otherwise in the 'G' Schedule, the rates given in the relevant BSR on which Schedule 'G' has been prepared, shall prevail.
02. The bidder shall follow the provisions of the builder labour regulation and abolition Act, 1970 & Rule, 1971.
03. The JDA shall have the right to cause an audit for technical examination of the work and the final bills of the bidder including all supporting vouchers, abstracts etc. to be made within two years after payment of the final bills and if as a result of such audit, any amount is found to have been overpaid / excess in respect of any work done by the bidder under the contract or any work claimed by him to have been done under this contract and found not to have been executed, the bidder shall be liable to refund such amount and it shall be lawful for the JDA to recover the such sum from him in the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the bidder was paid less than that was due to him under the contract in respect of work executed by him under it, the amount of such underpayment shall be paid by the JDA to the bidder.
4. Wherever any claim against the bidder for the payment of a sum of money arises out of under the contracts, the JDA shall be entitled to recover the sum by appropriating in part or whole of the performance security of the bidder, In the event of the security being insufficient or if no security has been taken from the bidder then the balance of the total sum recoverable as the case may be deducted from any sum then due or which at any time their contract with the JDA should this sum be sufficient to recover the full amount recoverable. The bidder shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to affect such recoveries under P.D.R. Act.
5. The rate quoted by the bidder shall remain valid for a period of 120 days from the date of opening of the bids.
6. By submission of the Bid the bidder agrees to abide by all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
7. No conditions are to be added by the bidder and the conditional Bid is liable to be rejected.
8. If any bidder withdraws his Bid prior to the expiry of said validity period given at S. No. 5 or mutually extended prior or makes modifications in the rate, terms and conditions of the Bid within the said period which are not acceptable to the authority or fails to commence the work in the specified period, fails to execute the agreement the authority shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of bid security given in any form absolutely. If any bidder, who has submitted a Bid does not execute the agreement or start the work or does not complete the work and the work has to be put to rebidding he will stand debarred for six months from participating of Bidding in JDA in addition to forfeiture of bid security/ Performance Security and other action under agreement
9. Any material not conforming to the specifications collected at the site have to be removed by the bidder within a period of 3 days of the instruction, issued by the Engineer -In charge in writing failing which, such material shall be removed by the Engineer-In charge at risk and cost of the bidder after the expiry of 3 days period.
10. The material collected at the site and paid provisionally shall remain under the watch and ward of the bidder till it is consumed fully on the work.
11. The rates provided in the Bidding documents are inclusive of all Taxes and royalties otherwise specified.
12. No extra lead of earth/material shall be paid over and above as specified in 'G' Schedule, Source/ borrow pit area for the earth shall have to be arranged by the Bidder at his own cost.
13. Undersigned has full right to reject any or all Bids without giving any reasons.
14. As per the Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the etc."



15. Special Conditions of the Contract regarding the Defect Liability Period (DLP) for works costing Rs. 25.00 lacs and more shall be applicable (Annexure-I).
16. The Bidder is required to submit a copy of their enlistment as a contractor.
17. Conditions of RPWA-100 will be mandatory & acceptable to the bidder.
18. The bidder will have to install display boards at the site of work as directed by Engineer in charge.
19. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 and amendments issued from time to time by the Finance Department, GOR shall be applicable. If there are any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules 2013 provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules 2013 shall prevail.
20. In case the rate received in the bid is below than BSR rate, additional Performance security shall be deposited by the bidder as per Rule 75 (A) of RTPP Rules.
21. The Annexure "B" (RTPP Act/Rules) is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking for any clarification.
22. Contractors enlisted in JDA, should be get reviewed periodically. The registered bidder who has not been reviewed within a period of 5 years 3 months, shall not be allowed to participate in the bid. Contractors enlisted in other departments shall be as per the provision of PWF&AR


Sr. Horticulturist
JDA, Jaipur

Specified Bank Guarantee Performa for Bid Security

Section - 6

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To

Secretary, Jaipur Development Authority, Jaipur

Sub:

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Bid Security for the.....J

DA Jaipur WHEREAS, _____ [name of Bidder with address] (**hereinafter called "the Bidder"**) has submitted his Bid dated for the work of(here in after called " the Bid ").

KNOW ALL PEOPLE by these presents that we _____
_____ (Name of Bank) of having our registered office at _____
_____ [name of country] having our registered office at _____
_____ (hereinafter called "the Bank") are bound unto Secretary, Jaipur Development Authority. (Hereinafter called "the Employer") in the sum of Rupees _____ [Amount of Security in figures] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA , this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:

2. Name of the branch with branch code:

3. Address:

4. E-Mail Id:

5. Telephone No.

6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
 - (a) _____ fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
 - (b) _____ fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICIC0006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____

[Signature, Name, and Address]

[Note: To be furnished on appropriate non-judicial stamps & should be valid for the next 7 months from the bid opening date]



Specified Bank Guarantee Performa for Performance Security**Section - 6****Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.**

To

Secretary, Jaipur Development Authority, Jaipur

Sub:.....

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Performance Security for the.....JDA Jaipur

WHEREAS, _____ [name of Bidder with address] (hereinafter called "the Bidder") has submitted his Bid dated for the work of(herein after called " the Bid ").

KNOW ALL PEOPLE by these presents that we _____

_____ (Name of Bank) of having our registered office at _____ [name of country] having our registered office at _____ (hereinafter called "the Bank") are bound unto Secretary, Jaipur Development Authority. (Hereinafter called "the Employer") in the sum of Rupees _____ [Amount of Security in figures] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA, this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand within valid period of this guarantee.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited to the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through ISFC code No ICIC0006754. Bank Account No. 675401700518 on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____

[Signature, Name and Address]

[Note: To be furnished on appropriate non-judicial stamps.]

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid-rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring entity and the bidders with an intent to gain an unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of interest:

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:

- (a) Have controlling partners/shareholders in common; or
- (b) Receive or have received any direct or indirect subsidy from any of them; or
- (c) Have the same legal representative for purposes of the bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
- (e) The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- (f) the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.

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Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement of
.....
in response to their Notice inviting Bids No.....Dated.....I/wehereby
declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offense related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of the bidder

Place:

Name:

Designation:

Address:

Note:- Annexure "B" is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking any clarification.



Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority :

For works costing up to Rs. 300.00Lakhs - Jaipur Development Commissioner, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

The designation and address of the Second Appellate Authority:

For works costing up to Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Principle Secretary/ACS, Urban Development
& Housing Department, GOR, Jaipur.

(1) Filing an appeal: -

if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which, he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

(4) Appeals not to lie in certain cases: -

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: -

- (a) Determination of the need of procurement
- (b) Provisions limiting the participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

(5) Form of Appeals: -

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, Affidavit verifying the facts stated in the appeal and proof of payment of fee,



- (c) Every appeal may be presented to the first appellate authority or second
The appellate authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing Appeal: -

- (a) Fee for the first appeal shall be rupees two thousand five hundred and for the second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of a bank demand draft or banker's cheque of a scheduled bank in India payable in the name of the appellate authority concerned.

(7) Procedure for disposal of Appeal: -

- (a) The first appellate authority or second appellate authority as the case may be, upon the filing of the appeal, shall issue notice accompanied by a copy of the appeal, affidavit and documents, if any, to the respondents and fix a date of hearing
- (b) On the date fixed for hearing, the first appellate authority or the second appellate authority, as the case may be shall-
- (i) Hear all the parties appeal presenting before him; and
- (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide a copy of the order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.



Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during the evaluation of financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected unless in the opinion of the procuring entity, there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.

2. Procuring Entity's Right to Vary quantities.

- (i) At the time of award of the contract, the quantity of goods, works or services originally specified in the bidding documents may be increased or decreased, by a specified percentage, but such increase or decrease shall not exceed fifty percent, of the quantity specified in the bidding documents. It shall be without any change in the unit prices or other terms and conditions of the bid and the conditions of the contract.
- (ii) If the Procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change circumstances, the bidder shall not be entitled to any claim or compensation except otherwise provided in the conditions of the contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of the last supply. If the supplier fails to do so, the procuring entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one bidder at the time of award (In case of procurement of Goods):-

As a general rule, all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidder in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

5

Process for Tender Participation & Depositing Payment on 'Online Tender Participation' Portal of JDA & Bid Submission on 'e-Procurement Portal' of Government of Rajasthan: -

A*Process for Tender Participation & Depositing Payment on 'Online Tender Participation' Portal of JDA

1-Participate in tender

- Bidder can access 'Online Tender Participation' Portal of JDA at <https://jda.urban.rajasthan.gov.in/jda> or by Single-Sign-On at <http://service.jaipurjda.org>.
- Create user Login with a valid mobile number to register yourself for various Online Services of JDA.
- Select 'Proceed as Citizen' and then 'Proceed for Subscription' for 'Tender Online Payment'. The prevailing plan for getting registered for tendering process of JDA is Rs. 500.00 with a validity period of 3 Years (renewable).
- After successful payment, re-login and upload required documents for KYC (Know Your Client) compliance as per the type of entity viz. Individuals/ Company/ Partnership Firms/ Trusts & foundations. Besides, Bank Passbook / Cancelled Cheque consisting of Bank Account, IFSC Code is mandatory to be uploaded, to refund the bid security of unsuccessful bidder.
- After receiving the payment successfully and approving KYC documents the bidder will be authenticated by JDA for taking part in Tender.

2-Deposit Tender Fee, RISL processing fee and Bid Security (EMD)

- Option-1: Payment Gateway (Aggregator)**
The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.
- Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**
If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

3-Deposit Bid Security (EMD)

The Bid Security (EMD) can be submitted through Bank Guarantee (BG). Bidder may opt Bank Guarantee (BG) against Bid Security (EMD), for which bidder requires to prepare BG before applying in the tender. The detail of BG requires to be fed on 'Online Tender Participation' Portal of JDA before paying balance amount (Tender Fee + RISL Processing Fee). This balance amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

4-Obtain Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt based on which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the 'Bid Participation Receipt' will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the 'Bid Participation Receipt' will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) 'Bid Participation Receipt' will be available on Login of Bidder on JDA portal.

B-**Bid Submission on 'e-Procurement Portal' of Government of Rajasthan

- Online e-Bid can be submitted after registration at e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in

- 2- It is mandatory to upload Bid Participation Receipt with the bid submission.
- 3- Details of online payment available on Tender Participation Portal of JDA have to be filled in 'offline payment' section of e-Procurement portal.

Note

- 1- Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for technical and financial proposal.
- 2- In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
- 3- To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e., TCS, Safe crypt, n Code etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4- JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5- Bidders are also advised to refer "Bidders Manual Kit" available at e-Proc website for further details about the e-Tendering process.
- 6- Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested in training may contact e-Procurement Cell, DoIT&C for booking the training slot.

Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in

Address: e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur

- 7- The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8- No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9- Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10- The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

Jaipur Development Authority, Jaipur.	
Bid Participation Receipt	
	Date & Time:-
Bid Detail	
Bid ID:	Procurement Entity:-
Bid Title:	
Bid Value:	Bid Opening Place:
Bidder Detail	
Name of Entity:	Mobile No.:
Registration Type:	Instrument Amount:
Payment Mode:	Payment Channel:
Instrument No.:	Instrument Date:

Dates Detail		
Sr. No.	Event Name	Event Date
1	Publishing Date	
2	Bid Opening Date	

Specific Instrument for e-Proc Rajasthan			
Instrument Type			
Instrument Number	Head Name	Amount	Date
	Tender Fee		
	RISL Processing Fee		
	Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website www.jda.urban.rajasthan.gov.in.

प्राधिकरण में उद्यानिकी अनुभाग में निविदा हेतु बोलीदाता की योग्यताएँ एवं सामान्य शर्तें :-

A. तकनीकी योग्यताएँ :-

क्र. सं.	तकनीकी योग्यताएँ	वांछित प्रपत्र/दस्तावेज
1.	बोलीदाता के पास आयकर विभाग का पैन नम्बर होना आवश्यक है।	पैन कार्ड की छायाप्रति संलग्न करनी है।
2.	फर्म/स्वामी/साझेदार का G.S.T. पंजीयन होना आवश्यक है।	G.S.T. पंजीयन प्रमाण पत्र की छायाप्रति संलग्न करनी है।

नोट :- उक्त तकनीकी योग्यताओं को पूर्ण करने वाले एवं निविदा प्रपत्र मय संलग्नक A,B,C,D हस्ताक्षरित प्रस्तुत करने वाले बोलीदाताओं की ही वित्तीय बोलियाँ खोली जावेगी।

B. बोलीदाता को निर्देश :-

1. बोलियाँ ऑनलाईन ई-उपापन के माध्यम से एकल पद्धति (दो-भाग) से वित्तीय बिड प्राप्त की जावेगी।
2. सफल बोलीदाता/अनुबन्धकर्ता द्वारा अनुबन्ध को किसी अन्य फर्म को सबलेट नहीं किया जा सकेगा।
3. सशर्त बोलियाँ अस्वीकार्य होगी।
4. सफल बोलीदाता को निविदा स्वीकार करने का पत्र जारी होने के सात दिवस नियमानुसार राशि के नॉन ज्यूडिशियल स्टाम्प पेपर पर अनुबन्ध निष्पादित करना होगा।
5. अनुबंध की अवधि 24 माह होगी, जिसे राजस्थान उपापन पारदर्शिता नियमों के अनुसार उन्ही शर्तों, दरों एवं निबंधनों पर नियमानुसार बढ़ाया जा सकता है।
6. संविदा अवधि में सफल बोलीदाता एवं जविप्रा के मध्य कोई विवाद उत्पन्न होता है तो आयुक्त, जविप्रा का निर्णय अन्तिम होगा।
7. सभी प्रकार के कानूनी वाद जयपुर स्थित न्यायालयों में ही प्रस्तुत किये जा सकेंगे।
8. अनुबन्ध अवधि के दौरान कार्य की दरें स्थिर रहेगी। इनमें किसी प्रकार की वृद्धि स्वीकार्य नहीं होगी। दरों में कमी के सम्बन्ध में राजस्थान उपापन में पारदर्शिता नियम-2013 का नियम 29 (2-ज) प्रभावी होगा।

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C. अन्य शर्तें/अनुदेश :-

1. राजस्थान उपापन पारदर्शिता नियम-2013 प्रावधानों के तहत इस बोली के साथ अनुलग्नक-A, B & D बोलीदाता द्वारा हस्ताक्षर कर प्रेषित किया जाना अनिवार्य है। एक्ट की धारा-38 के अनुसार अपील करने पर अनुलग्नक-C एवं फार्म संख्या-1 भरकर एवं हस्ताक्षरित कर प्रक्रियानुसार सक्षम अपील प्राधिकारी के समक्ष प्रस्तुत किया जाना होगा।
2. राजस्थान उपापन पारदर्शिता अधिनियम-2012 की धारा-38 के तहत कोई भी बोलीदाता अथवा भावी बोलीदाता जिसे यह प्रतीत होता है, कि इस बोली का कोई प्रावधान या कृत्य इस अधिनियम के प्रतिकूल है, तो वह प्रथम अपील अधिकारी आयुक्त, जविप्रा, जयपुर, के समक्ष अपील कर सकता है। साथ ही समान उद्देश्य (अपील) के लिए प्रावधान अनुसार द्वितीय अपील अधिकारी अतिरिक्त मुख्य सचिव, नगरीय विकास विभाग राजस्थान सरकार द्वारा नामांकित अधिकारी होंगे। (अपील प्रारूप अनुलग्नक-C एवं फार्म-I के रूप में संलग्न हैं)।
3. अधिनियम में वर्णित अनुसार प्रथम अपील अधिकारी के समक्ष अपील करने हेतु निर्धारित फीस रुपये 2500/- है, जो अपीलकर्ता को अपील के साथ बैंक ड्राफ्ट के रूप में (जो सचिव, जविप्रा, जयपुर के नाम देय हो) संलग्न करनी होगी। द्वितीय अपील अधिकारी के समक्ष अपील करने हेतु फीस राशि 10000/-रुपयें निर्धारित है। उक्त फीस अप्रतिदेय होगी।
4. बोलीदाताओं को राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 80(2) में वर्णित सत्यनिष्ठा संहिता का पालन करना होगा।
5. किसी भी बोलीदाता द्वारा राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 81(3) में वर्णित हित का विरोध की स्थिति में नहीं होना चाहिए। इस सम्बन्ध में संलग्न Annexure-A पर हस्ताक्षर कर बोली के साथ प्रस्तुत करना होगा।
6. बोलीदाता को संलग्न Annexure-B के अनुसार एक घोषणा पत्र बोली के साथ सादा कागज पर प्रस्तुत करना होगा।
7. राजस्थान उपापन में पारदर्शिता अधिनियम-2012 एवं नियम-2013, सामान्य वित्तीय एवं लेखा नियम में वर्णित प्रावधान एवं राज्य सरकार एवं प्राधिकरण द्वारा समय-समय पर जारी किये जाने वाले दिशा-निर्देश/आदेश जो इस बोली हेतु प्रासंगिक हो जविप्रा एवं सफल बोलीदाता द्वारा मान्य एवं बाध्यकारी होंगे।
8. सफल बोलीदाता को नियमानुसार कार्य-सम्पादन प्रतिभूति राशि बोली स्वीकार किये जाने की तिथि से 7 दिवस के भीतर जमा करानी होगी।
9. किसी भी बोली अथवा पूर्ण बोली प्रक्रिया को निरस्त करने का अधिकार सचिव, जविप्रा को होगा।
10. सफल निविदादाता को बीएसआर दर से कम दर की अंतर की कार्य सम्पादन प्रतिभूति राशि के साथ इस आशय का शपथ पत्र प्रस्तुत करना होगा कि निविदा में उल्लेखित ट्रेक्टर टैंकर/ट्राली का उपयोग किसी अन्य कार्यादेश में नहीं लिया जावेगा।
11. संवेदक को जी शिड्यूल एवं संलग्न सूची में दर्ज निर्धारित प्रजाति, मापदण्ड एवं मात्रानुसार लगाये जाने वाले समस्त प्रकार के पेड़-पौधों का स्टॉक कार्यादेश जारी करने से पूर्व स्वयं की नर्सरी में उपलब्ध करना होगा, जिसका प्रमाणीकरण उद्यानिकी शाखा के अधिकारियों द्वारा किया जायेगा।



12. संवेदक को कार्य स्थल पर विकास कार्य जोन प्रभारी/कार्य प्रभारी की निगरानी में करना होगा।
13. निविदा में असंतुलित बोली उद्धृत करने पर कार्य सम्पादन प्रतिभूति के अतिरिक्त राजस्थान लोक उपापन में पारदर्शिता नियम 2013 के नियम 75 (क) के प्रावधानानुसार अतिरिक्त कार्यसम्पादन प्रतिभूति राशि ली जावेगी।
14. संवेदक/फर्म द्वारा पिछले पाँच वर्षों में राज्य सरकार/निगम/राजकीय कार्यालय/निगम/परिषद/विकास प्राधिकरण आदि संस्थानों में उक्त कार्यों के लिए 30.00 लाख रु. से अधिक की निविदा में निविदा राशि के 50 प्रतिशत राशि का निविदा जारी दिनांक से पांच वर्ष पूर्व की अवधि में एकल कार्यादेश के अंतर्गत संतोषप्रद कार्य पूर्ण किया होने का प्रमाण पत्र के साथ कार्यादेश एवं जी-शिड्यूल/अंतिम डेविेशन की प्रति निविदा के साथ संलग्न करना अनिवार्य होगा। संवेदक द्वारा संबंधित संस्था द्वारा जारी किया गया कार्यादेश, जी शिड्यूल/अंतिम डेविेशन एवं संतोषप्रद कार्य पूर्णता प्रमाण पत्र को निविदा दस्तावेजों के साथ संलग्न करने के अभाव में तकनीकी निविदा में असफल घोषित कर दिया जावेगा।

बोलीदाता के हस्ताक्षर

नाम:-

पता:-

मोबाइल/दूरभाष:-



Present participating conditions:-

S.N.	Item	Quantity
1.	Created/Managed a Restored Native Plant Biodiversity Park in the Arid or Semi-Arid Regions of the Thar Desert in anywhere in the country	Size of Restored Park or site should not be less than 20 hectares in extent
2.	Operation of a native plants Nursery devoted primarily to the raising of Arid/Semi-arid plants from the Thar Desert	At least 70 species of desert plants with accompanying list of species raised
3.	Interpretive aids for understanding the natural flora and fauna of the Site for visitors	Existence of trained Guides or Naturalists in the Park/site
4.	A visitor-friendly interface to attract visitors and help them to understand biodiversity aspects of the Site	Evidence of Signage and Interpretive guiding on Site

participating conditions:-

S.N.	Item	Quantity
1.	Created/Managed a Restored Native Plant Biodiversity Park in the Arid/Semi-Arid Regions of the Thar Desert or anywhere in similar habitat in the country	Size of Restored Park or site should not be less than 5 hectares in extent
2.	Operation of a native plants Nursery devoted primarily to the raising of Arid/Semi-arid plants from the Thar Desert or anywhere in similar habitat	At least 30 species of desert plants with accompanying list of species raised
3.	Interpretive aids for understanding the natural flora and fauna of the Site for visitors	Existence of trained Guides or Naturalists in the Park/site
4.	A visitor-friendly interface to attract visitors and help them to understand biodiversity aspects of the Site	Evidence of Signage and Interpretive guiding on Site

Signature valid

Digitally signed by Harman Sahay

Meena

Designation: Executive Engineer

Date: 07/07/2024

Reason: Approved

The agenda is hereby submitted for approval of changes in participating conditions for the bid documents of the work "Maintenance and Management of 07/482km² Project."

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JAIPUR DEVELOPMENT AUTHORITY JAIPUR

SCHEDULE 'H'

SPECIAL CONDITIONS

अ. पात्रता :-

1. अन्य राजकीय विभागों/बोर्डों/निगमों/प्राधिकरणों में उद्यानिकी श्रेणी 'ए' एवं 'एए' में पंजीकृत एवं जयपुर विकास प्राधिकरण में प्राधिकरण के आदेश क्रमांक जविप्रा/तसनिअ-1/2014-15/ डी-753 दिनांक 16.02.15 के अनुसार उद्यानिकी कार्यों (Horticulture work) हेतु निम्नानुसार निर्धारित श्रेणी में पंजीकृत संवेदक ही निविदा में भाग लेने के पात्र होंगे।

श्रेणी	कार्य की अनुमानित लागत राशि
H-I	कोई सीमा नहीं
H-II	रु. 100 लाख तक के कार्यों के लिये
H-III	रु. 50 लाख तक के कार्यों के लिये
H-IV	रु. 30 लाख तक के कार्यों के लिये

2. संवेदक/फर्म द्वारा पिछले पाँच वर्षों में राज्य सरकार/निगम/राजकीय कार्यालय/निगम/परिषद/विकास प्राधिकरण आदि संस्थानों में उद्यान/पार्क का विकास एवं संधारण कार्यों/समान प्रकृति के कार्यों के लिए 30.00 लाख रु. से अधिक की निविदा में निविदा राशि के 50 प्रतिशत राशि का निविदा जारी दिनांक से पांच वर्ष पूर्व की अवधि में एकल कार्यदेश के अंतर्गत संतोषप्रद कार्य पूर्ण किया होने का प्रमाण पत्र संलग्न करना होगा।

(A)HORTICUTURE WORK

1. **Arrangements for Water Supply** - the Bidder shall make its own arrangements to run the boring pumps and to engage technical/maintenance staff for this purpose. JDA will provide adequate boring, pump and ancillary machines such as a starter motor in good condition at the time of handing over. After that, if the pump and its ancillary machines burn down, are spoilt, need repairing or if the wiring/cable is spoilt, the Bidder will ensure that repairs are done and no reimbursement of such costs will be made to the Bidder by JDA. Until the motor pump is repaired and water is available again, the Bidder will have to make all arrangements for alternative water sources itself, for which it will not be eligible to claim any compensation from JDA. If the level of the water table sinks below the boring level, the Bidder will be responsible for doing all the work required to bore down deeper, and in such case JDA will reimburse such costs to the Bidder. Hydrants, pipelines, boring pipes and the motor can be replaced at JDA's cost only if they become thoroughly spoilt and unusable, and this will be done only after they have been certified as such (*condemn*) by the Horticulture Department of JDA.
2. **Tools and Implements** - The Bidder should have at its disposal a full complement of tools needed for horticultural maintenance work such as spades, Khurpas, Gaintis, watering cans, brooms, etc. procured and replaced; when necessary, at the Bidder's own expense.
3. **Electricity/Water bills** - The Bidder shall obtain bills of consumption from the concerned water/electrical authorities and make payment for them in good time, and the Bidder will be reimbursed by JDA for these amounts. JDA will not be responsible to reimburse any penalty amounts levied for late payment of such bills. Prevention of theft of electricity and exceeding the load of permissible electricity consumption will

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be the responsibility of the Bidder and JDA will not reimburse such amounts or damages.

4. **Inspection and payment** - Work done by the Bidder will be entered in an appropriate Book/Register that can be checked regularly. Any shortcoming or problems should be noted in such Registers. The monthly payment by JDA for horticulture work done will be made on the basis of these Registers. In the event of any shortcoming in the work to be done, deductions will be made in the payment at the rate of double the value of the said work.
5. **Cleanliness** - The entire area of the Park is to be kept clean and the work of cleaning is to be done on a regular basis.
6. **No Advertisements** - There should be no kind of advertisements in the Park or hoardings, advertisement boards, etc. and it will be the responsibility of the Bidder to remove all such advertisement. The only exception will be for special events at the Park, for which the Bidder will need to obtain permission from JDA to host such events. There will be no unwanted activities such as sports activities, selling of foodstuffs from vendors or any other kinds of *commercial activities* inside the Park, unless specific permission is obtained from JDA for such purposes.
7. **Damage to plants and trees** - In case of any damage/destruction to any plant due to the carelessness of the Bidder, the Bidder will have to replace the damaged plant with another plant of the same species at its own cost as early as possible. There will be no compensation for this work by JDA.
8. **Change in Area of Park** - During the tenure of the Contract, the JDA may at its discretion increase or lessen the area of the Park, for which the payment to the bidder for Horticulture Maintenance will be adjusted in direct proportion to the increase or reduction of the area.
9. **Complaints** - The Bidder must maintain a Complaints and Suggestions Book during Park Opening hours in which visitors and officials of JDA can make suggestions or register complaints. The Bidder must try and resolve any issues that require rectification at the soonest, and ideally within a period of 7 days.
10. **G Schedule items** - The quantity and numbers of Items listed in G-Schedule as BSR or Non-BSR can be changed according to the RTPP ACT 2012 & RTPP Rule 2013.
11. In case of disputes Jurisdiction area will be Jaipur, Rajasthan.
12. **Disputes** - In the event of any dispute regarding the meaning or interpretation of terms and conditions in the Tender Bid document, the decision of JDA will be final.
13. **Cancellation** - The undersigned has full powers of cancelling the Tender Bid without assigning any reason.
14. **Accidents** - During the pendency of work, if there is an accident or any matter concerning the safety of workers or any legal matter, provident fund matter, etc. that invites the attention of the Workers' Laws, the Bidder will be solely responsible.
15. **Sanctuary** - One portion of the Project area falls inside Nahargarh Wildlife Sanctuary and the Bidder must abide by all Rules and Laws contained in the Wildlife Protection Act 1972, Forest Conservation Act 1980 and all central and state laws that may be in force from time to time and any notifications to this effect. The Bidder will be liable for any violation of these laws.
16. Plants planted in the project area during the project period (2016-2018), as per inventory enclosed, shall be replaced by the plants of same species and same specification in case of plant casualties.
17. Existing trees/shrubs in the project area shall not be removed without the prior written permission from Senior Horticulturist.

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18. Every year till 30th June, list of raised seedlings should be handed over to Senior Horticulturist.
19. Any untoward incident should be reported by bidder agency in written to the Senior Horticulturist as early as possible.
20. Before rainy season seed bearing soil (200 bags) collected from arid zone of Rajasthan shall be spread in the project area under the guidance of Senior Horticulturist. A register of this activity shall also be maintained.
21. Horticulture operations like weeding-hoeing, watering (as and when required), cleaning etc. shall be done regularly by the bidder agency in the project area.
22. Electricity bill of Kishan Bagh project will be deposited by the contracting agency and the same shall be reimbursed by JDA excluding the penalty if any.

23. Penalty provisions :-

- i. Penalty shall be imposed at the double of the rate for the work not done satisfactorily by the contractor.
- ii. In case of theft of any inventory, the stolen items shall be replaced by the contractor within one month. If the contractor fails to replace it, recovery shall be done from the contractor at the double rate of the stolen item.
- iii. Penalties shall be imposed in case of absence of workers, as follows
 - Labour – Rs. 800 per day per labour
 - Gardner - Rs. 800 per day per Gardner (There will be no penalty if found 8 Gardner out of 10)
 - Supervisor/Naturalist/ - Rs. 2000 per day (There will be no penalty if found any two out of three person)
 - Ticket Collector – Rs. 1500 per day per ticket collector.

Presentation of Bills:-

1. The Bidder should present his Bills for Horticulture work before the 5th of each month, failing which he will be liable to pay a penalty of 5% for late presentation of the bill.
2. The Bidder is solely responsible for paying all taxes and CGST/GST, sales tax and any other levies in force according to prevailing laws.

Scope of Work :-

(A) Horticulture Work :-

The fundamental objective of the horticultural wing in Kishan Bagh is to maintain and further the original aims of the planting regime, which was to create a desert shrubland of the Thar Desert and run a native plant nursery.

Kishan Bagh has distinct planting zones and habitats that need special care and attention: -microhabitats designed to showcase special desert habitats of Rajasthan; an intensive garden zone near the Viewing Deck; the sand dune habitat out beyond the Viewing Deck; freshwater ponds that showcase native water-plants from the desert; and so on.

The work of looking after all these plants requires knowledge and care and the Project Director will take the lead in working out and detailing the work of these operations. It is also emphasized that Kishan Bagh is intended to remain strictly organic and chemical-free in its horticultural operations, which means that no toxic chemicals or chemical fertilizers, weedicides or chemical additives of any kind are to be employed

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in the horticultural regime. The management agency is enjoined to ensure that this is followed.

Horticultural operations in Kishan Bagh's restored landscape will consist of the following components:

- a) Planting aftercare (weeding, irrigation) for a minimum period of 4 months
- b) Mulching of plants with stones or other suitable materials
- c) Use of tree-guards where required for a limited period
- d) Systematic removal of invasive plants (see list of Invasive species appended). This may not be possible all together, but this activity should be continued until as long as necessary
- e) Replacement of dead or diseased stock
- f) Planting of a minimum of 40 trees, 500 shrubs and 20 kgs of grass and shrub seeds each year (Lists of such species to be approved by JDA Committee). The planting stock should be of standard specification, size and it shall be verified by the Sr. Horticulturist. In case the stock is not as per the norms, it has to be replaced within 10 days.

Nursery

- The management agency must set up and maintain a fully functional organic nursery of native plants of the Thar Desert. Plants grown in the Nursery should be available for sale/distribution to the public. A proper record of income from the sale of plants will be maintained and declared to JDA, periodically. No use of chemical/toxic fertilizers, pesticides will be allowed in the Nursery. The management agency will hire trained gardeners who will be dedicated to the Nursery. Plants will be displayed in a neat and organized manner. Periodic trips for seed or planting material collection will be undertaken. Seeds will be labeled and kept carefully organized.
- It will be mandatory for the contractor/firm to prepare saplings in the nursery and attach the documents related to the registration of the firm's nursery with the government department along with the tender. In the absence of documents related to registration with the government department, the contractor will be declared unsuccessful in the technical tender.

BA to provide 10 Gardeners for the above objectives and 4 Seasonal Labor

Visitor's Experience: The Designers of Kishan Bagh intended to provide a rewarding experience for all kinds of visitors to the Park. We enjoin the BA to ensure that adequate attention is paid to various aspects (as detailed below) which are all intended to enhance and enrich a visitor's experience:-

INTERPRETATION

- a) The Park already has in place a system of signage to spark interest and provide information to visitors. Apart from ensuring the integrity and safety of the signage system, the management agency must make every effort to extend the interpretive system in the following manner:-
- b) By providing the services of permanent Naturalists who are trained to provide appropriate and excellent guiding experience to visitors.
- c) Regular outreach programmes aimed at citizens of Jaipur and tourists, and especially to schools and youth, in order to create interest in the Park.
- d) To ensure that there is in place an adequate system of information for visitors in order to guide, inform, enlighten or warn them of risks
- e) To develop printed materials such as guide maps, posters, flyers, info-leaflets, booklets on flora, butterflies, birds, etc. for visitors (as detailed below)
- f) To provide a facility of buying Native Desert Plants to visitors to the Park

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BA to provide 2 Trained Naturalists

Ticketing and restricted entry management : Kishan bagh will have ticketed entry and restricted entry management. The price of tickets will be decided in consultation with JDA from time to time. The management agency will maintain daily records of visitor entry and tickets issued. All earnings from tickets if any, will be deposited with JDA on a weekly basis.

BA to provide a full time ticketing staff

BA to provide 16 Guards(6 guards 6am-2pm, 6 guards 2pm-10pm, 4 guards 10pm-6am)

Events at the Park : Part of the Design of Kishan Bagh is that certain designated parts of the Park can be venues for events or exhibitions. The management agency is enjoined to make use of this intended facility as per his discretion, taking care that no aspect of the Park and its plants are damaged by such events and that the number of people taking part in such an event does not exceed 300 persons. If the events are paid events, the management agency should levy a minimum charge of Rs. 20,000/- per day/event. Money generated by such events should be recorded separately and declared to JDA. Gross earnings from all such events/exhibitions will be shared with JDA on a 40:60 basis (where JDA is entitled to 60 %) The entire expenditure on holding of the event will be borne by the BA & JDA will not have any liability in this respect.

BA to conduct events at the park.

Maintenance of Accounts: The management agency is being provided with several opportunities to raise revenue such as by the sale of tickets, publications, hiring out the premises for events, etc. The management agency should keep meticulous records of all such revenues and consolidate them under one head. The annual accounts of the Project should be audited by an accredited Chartered Accounting firm and submitted to JDA.

Managing and Maintaining Parking area : A Parking lot created at the entrance of the Park can be a paid parking facility, at the discretion of the management agency. A separate facility for buses should be developed near the main entrance to Swarn Jayanti Park. The management agency will be responsible for the cleanliness and upkeep of the parking lot and replace the broken/damaged curb stones or pavers. The management agency should ensure that vehicles are parked in an organized, orderly manner.

A. Following will be additional duties of BA to perform in Kishan Bagh.

- Maintenance of the natural desert flora with which the Park has already been planted up
- Enhancement of the desert flora with suitable species to fill empty niches or patches that have become degraded or ruined for any reason (such as fire)
- Establishment and running of a Native Plants Nursery inside the Park, which caters to demand for desert plants from outside as well
- Adequate security arrangements to protect the Park from intrusions and disturbances (such as fire)
- Hiring a Team of Naturalists (2 nos. at first, more later, as and when required) which will be trained by Pradip Krishen's team, and who will function as full-time naturalist/guides at the Park
- BA must conduct regular 'outreach programmes' especially with schoolchildren in Jaipur to spread awareness about the ecological goals of the Park
- Maintenance of all aspects of existing civil works in the Park; with an eye on preserving the 'look' and aesthetics that was part of the original design concept when the Park was created

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- Co-operation with any new management agency who has been assigned by JDA to carry out new civil works inside Kishan Bagh
- To initiate and maintain a lively and well-informed presence on Social Media – especially Facebook, Instagram and on the Park's own Website – such that the presence of and news of activities in the Park are widely disseminated and reach a large audience.

(B) Scope of Work Civil:-

Civil/Plumbing/Electric maintenance/Repairing work and Promotional Activities:-


Civil repairing work:- All type of civil repairing and maintenance with similar specifications of all the existing civil structures/buildings (as mentioned below) including inventories (List as enclosed) are included in the scope of work.

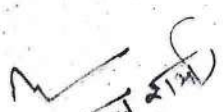
Plumbing repairing work:- Repairing and maintenance of the water supply pipe line network, hydrants, fixtures like bib cock/pillar cock etc.


Electric Work:- Repairing and maintenance of all the electricity network with electric equipments such as control panels, fans and exhaust fans, indoor and outdoor lights, electric cables, wire, conduits, distribution boards air conditioners, firefighting system, Solar system, water coolers, R.O., desert coolers, water dispensers, fridges etc.

General Cleaning work: General cleaning of all structures and its toilet with all required toiletries, management agency will have to provide minimum two cleaners to maintain the cleanliness of the infrastructure in good condition. The main responsibilities of the cleaners are as under:-

- To ensure the availability, cleanliness and maintenance of a full range of visitor facilities, including toilets, drinking water, waste bins, benches, first aid, etc.
- Make Parking facilities available for Visitors and for School buses.
- To maintain the physical infrastructure and services in the Park - such as plants, walking trails and exhibits, pergolas, guide-ropes and wooden supports, signage, irrigation pipelines, drinking water facilities, toilets, fencing, etc. - in top condition and to take immediate steps to repair them as and when needed.


Sr. Horticulturist
JDA, Jaipur.


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Details Estimate

Schedule-1

S.N.	Staff Salaries	Unit	Details	Qty.	Rate	Amount
1	Supervisor	per month	1 nos. x 24 month	24	35000.00	840000.00
2	Gardeners	per gardner per month	10 nos. 24 month	240	13920.00	3340800.00
3	Hiring of Labour for Emergency Work	per gardner per month	When required	10	12000.00	120000.00
4	Ticket Collertors	per Ticket Collertor per month	2 nos. x 24 month	48	22000.00	1056000.00
5	Naturalists	per Naturalist per month	2 nos. x 24 month	48	33500.00	1608000.00
6	Nursery & Planting Expenses	Polybags, Compost, Nutrients, mycorrhiza, propagules, labels and other things needed for running a native plants nursery, paste side			LS	83891.00
7	Plant Seeds buying	Expenses on Collecting seeds, purchase grass seeds from IGFR, etc. Plants buying (for what we do not have in our own nursery)			LS	83891.00
8	Additions to pond flora on MH2	purchases from aquatic plant stories, plants collecting			LS	25000.00
9	Hosepipes, watering cans etc.	incl green shadenet, bamboos, marking materials, materials, stationery for Nursery journal, planting records, seeds records, receipt books, etc.			LS	50000.00
10	Uniforms for Gardeners	2 sets each person for 10 staff Rs. 5,000 per person per annum. 1 pair workmen's boots, 2 sets of trousers ; 5 shirts ; gumboots for maalis, torches, lathis			LS	50000.00

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11	Uniforms for Ticket Collectors	2 Sets for each Ticket Collector including warm winter clothing, trousers, shirts, shoes, hats at Rs. 7500/- per persons			LS	15000.00
12	Uniforms for Naturalists	2 Sets for each Ticket Collector including warm winter clothing, trousers, shirts, shoes, hats at Rs. 7500/- per persons			LS	15000.00
13		Water Camper/bottle, Disposal Glass		24	8000	192000.00
14		Horticulture tools and Implements			LS	10000.00
						7489582.00
						155417.76
						6476
		Electricity/Water Charges				249617.00

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Schedule-2

Providing security guards with uniform, westle etc for security and arrangement of Kishan Bagh project.

Based on minimum wages of Govt.

S.N.	Item	Units	Qty.	Rate (Rs.)	Amount (Rs.)
1	Providing security guards with uniform, westle .etc for security and arrangement of Kishan Bagh project				
	for One month per person				
	Material				
	Minimume wages for skilled security man aS per labour department for one morth (considering weekly one (leave)	per month each manday S (for 8 hrs.)	1	8034.00	8034.00
	Additional charges for one weekly leave ie 1/6 of item no 1 or 0.167 of monthly charges	per month each manday S (for 8 hrs.)	0.167	8034.00	1341.68
	Total				9375.68
	EPF Charges 13 %		1	13.00	1218.84
	ESI Charges 3.25 %		1	3.25	304.71
	Grand Total				10899.23
	Add 1% for service charges			1	108.99
	for One month per person				11008.22
	Say				11008

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Jaipur Development Authority, Jaipur

G - Schedule

Name of Work - Maintenance & Management of Kishan Bagh, Native Plants Biodiversity Park, Jaipur for
2 years

S.N	Item	Qty	Unit	Rate	Amount
1	This modules involves the work of looking after and maintaining everything that has been planted/existing inventory in the total project area. The maintenance work should be performed by a dedicated team of Gardeners, Labours and Supervisors who will be trained in special methods of tending desert plants which will be quite different from normal methods of maintaining garden plants (Note: Horticulture maintenance in the natural resorted habitat areas of Kishan Bagh will involve every little watering once the initial planting and germination has hap pened and once the plant become established. Water for irrigation will be provided by JDA). It also includes cleaning, weeding, hoeing and Replacement of dead dying plants. Maintenance work will be throughout the Project are, including the Dunay habitat, to all the intended areas for growing plants on the Central Spine, the Wetland, and all the plants featured in various other modules such as the Mlcro-Habitats, Interpretation Islands, Visitors Centre, Viewing Deck, Dhook Habitat, etc. and also includes the work of looking after the plants grown in the Kishan Bagh Nursery, and the training, employment and supervision of the labour force required to run and maintain the Nursery. Including engaging, as per requirement including 2 ticket collectors as par detail given in Scope of Work Horticulture Schedule- 1	1156.56	Per Hectare per month	6476.00	7489882.56
2	Providing security guards with uniform, whistle etc for security and arrangement of Kishan Bagh project. Schedule- 2	384	per guard per month	11008.00	4227072.00
	Total				11716954.56

Tender percentage in figures ----- above/below

Tender percentage in words ----- above/below

Signature of the Contractor


 Senior Horticulturist