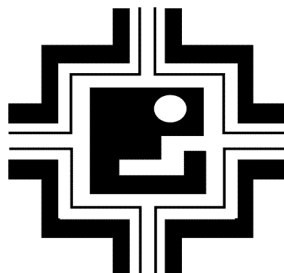


JAIPUR DEVELOPMENT AUTHORITY, JAIPUR



Tender Document

For

Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur.

Estimated Cost of Consultancy Work: Rs 30.00 Lakhs

NIB No. JDA-EE-PRN-NORTH-05-2024-25

Due Date:-

**Executive Engineer PRN (North)
Jaipur Development Authority
Jaipur**

जयपुर विकास प्राधिकरण, जयपुर

राम किशोर व्यास भवन, कमरा नं. 314, तृतीय-तल, नागरिक सेवा केन्द्र भवन,
इन्दिरा सर्किल जवाहर लाल नेहरू मार्ग, जयपुर-302004

क्रमांक जविप्रा/अधि.अभि. PRN-North/2024-25/

दिनांक :

निविदा सूचना

निविदा सूचना सं0 अधि. अभि. पीआरएन-उत्तर/05/2024-25

जयपुर विकास प्राधिकरण द्वारा “Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur” जिसकी अनुमानित लागत रु 30.00 लाख के लिए ऑनलाईन बिड्स दिनांक 27.02.2025 को सायं 06:00 बजे तक आमन्त्रित की जाती है। निविदा बोली का ऑनलाईन आवेदन व भुगतान जविप्रा पोर्टल पर करने की अन्तिम तिथि 27.02.2025 को सायं 6:00 बजे तक है। निविदा बोली के दस्तावेजों का विस्तृत विवरण www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in and www.jda.urban.rajasthan.gov.in पर देखा जा सकता है।

1. (UBN No.JDA2425SLOB00527)

निविदा में भाग लेने वालों को निम्न शर्तों की पूर्ति करनी होगी।

1. निविदा दाता जयपुर विकास प्राधिकरण की वेबसाइट www.jda.urban.rajasthan.gov.in पर पंजीकृत हो एवं निविदा में भाग लेने के लिए बोलीदाता को आवेदन करने के लिए दस्तावेज शुल्क, अमानत राशि, आर.आई.एस.एल. प्रोसेसिंग शुल्क ऑनलाईन जमा करनी होगी।
2. ऑनलाईन निविदा प्रस्तुत करने के लिए निविदा दाताओं का राजस्थान सरकार के ई-प्राक्कृत पोर्टल www.eproc.rajasthan.gov.in पर पंजीकृत हो।

(कैलाश चन्द बैरवा)
अधिशायी अभियंता
पीआरएन-उत्तर
जविप्रा, जयपुर।

प्रतिलिपि:-

1. जन सम्पर्क अधिकारी, जविप्रा को तकनीकी सहायक (निदेशक अभियान्त्रिकी-प्रथम) के मार्फत समाचार पत्र में नियमानुसार प्रकाशन हेतु।

Job No. 292/2024-2025

अधिशायी अभियंता
पीआरएन-उत्तर
जविप्रा, जयपुर।

JAIPUR DEVELOPMENT AUTHORITY

Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle,
JawaharLal Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696

E.mail: jdaeeprn@gmail.com

No: - JDA/EE/PRN (N)/2024-25/D-

Dated:

NOTICE INVITING BID

NIB No. : JDA/EE (PRN-North)/05/2024-25

Online Bids are invited up-to 6.00 PM of 27.02.2025 for “**Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur**” assuming estimated cost of work as Rs 30.00 Lakhs. The last date for Applying Bid and making online payment on JDA portal is up-to 6.00 PM of 27.02.2025. Details may be seen in the Bidding Document at our office or the State Public Procurement Portal website www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in and www.jda.urban.rajasthan.gov.in.

1. (UBN No. JDA2425SLOB00527)

To participate in the bid, bidder has to be:

1. Registered on JDA website www.jda.urban.rajasthan.gov.in, For participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
2. Registered on e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in for online e-Bid submission.

**(Kailash Chand
Bairwa)**

Executive Engineer PRN (N)
JDA, Jaipur

Copy to :-

1. PRO Cell, JDA, Jaipur through TA to DE (I) for publication in News paper as per rules.

Job No. 292/2024-2025

Executive Engineer PRN (N)
JDA, Jaipur

JAIPUR DEVELOPMENT AUTHORITY

Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle,
JawaharLal Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696

E.mail: jdaeeprn@gmail.com

Bid No: - JDA/EE/PRN (N)/2024-25/D-

Dated:

NOTICE INVITING BID

NIB No. : JDA/EE(PRN-North)/05/2024-25

Name & Address of the Procuring Entity	➤ Name: Executive Engineer PRN (North), Jaipur Development Authority Address: Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle, JawaharLal Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696 E.mail: jdaeeprn@gmail.com
Subject Matter of Procurement	➤ Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur ➤ Job No. : 292 /2024-25
Bid Procedure	➤ Potential Assessment Method Tender (eg. Single-stage Two part (Envelope) open competitive) eBid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	➤ Potential Assessment Method L1 (eg. Quality and Cost based selection (QCBC)-L1)
Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.	➤ Websites: www.sppp.rajasthan.gov.in , www.eproc.rajasthan.gov.in , www.jda.urban.rajasthan.gov.in
Website for online Bid application participation and payment *	➤ Website: www.jda.urban.rajasthan.gov.in ➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only. ○ Bidding document fee: Rs. 1000/- (Rupees One Thousand only) ○ RISL Processing Fee: Rs. 500/- (Rupees Five Hundred only) Requisite Bid Security Deposit
Estimated Procurement Cost	➤ INR 30.00 lacs/- (Rupees Thirty Lakh Only)
Bid Security Deposit	➤ Amount (INR): 2% (Rs.60,000/-) for registered in other government department or a Private Firm Registered in company/ any relevant act. ➤ and 0.5% (15,000/-) for Consultant (C1 and above) enlisted in JDA. ➤ Eligibility: The bidder should be registered consultant in JDA OR in Any central Government Department/State Government Department/Local body/Railways OR a Private Firm Registered in company/ any relevant act.
Date/Time/Place of Pre-Bid	➤ NA
Applying Bid and making Online Payment on JDA portal (www.jda.urban.rajasthan.gov.in)	➤ Start Date: 17.02.2025 at 9.30 AM ➤ End Date: 27.02.2025 at 06.00 PM ➤ In case EMD in from BG Original Bank Guarantee is to be submitted in Room No MB-SF-225A (Room No. of DD (E&B) of Main Building, Jaipur Development Authority by 01.02.2025 10.00AM to 03.02.2025 upto 5.00 PM
Bid Submission on e-Procurement Portal of GOR	➤ Start Date: 17.02.2025 at 9.30 AM ➤ End Date: 27.02.2025 at 06.00 PM
Date/Time/Place of Technical Bid Opening	➤ 04.03.2025 at 03.00 PM
Date/ Time/ Place of Financial Bid Opening	➤ Will be intimated later to the Technically qualified bidders.
Bid Validity	➤ 120 days from the bid submission deadline
Completion period of work	➤ 02 Months

* Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

A. Payment Options:

Option-1: Bank Guarantee (BG) against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) "Bid Participation Receipt" will be available on Login of Bidder on JDA portal.

Note:

1. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal.
2. In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safe crypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
4. JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
5. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
6. Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in Address : e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
7. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
8. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
9. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
10. The provisions of RTPPA Act 2012 and Rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.

**(Kailash Chand
Bairwa)**
Executive Engineer PRN
(N)
JDA, Jaipur

Process for Participation & Depositing Payment Online

JAIPUR DEVELOPMENT AUTHORITY, has decided to receive Bidding document fee, RISL Processing Fee and Bid Security Deposit (BSD) through online mode only for which the bidder has to get registered himself on JDA portal www.jaipurjda.org.

To participate in the bid, bidder has to be:

1. Registered on JDA website www.jaipurjda.org (by depositing Rs. 500.00 online, the validity of which remains 3 (three) years).
For participating in the Bid, the Bidder has to apply for this Bid and pay the Bid Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
2. Registered on e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in for online e-Bid submission.

Methods for depositing online amount

- Online through Internet Banking, Debit Card or Credit Card.
- In case the amount exceeds the online payment limit, the payment may be made through RTGS / NEFT / Transfer in Bank Account Number **675401700586** IFSC Code **ICIC0006754** of ICICI BANK Limited, JDA Campus Jaipur.

In case of RTGS / NEFT / Transfer the bidder is required to deposit the requisite amount in the dedicated bank account number as mentioned above and has to get the UTR / Reference number from the bank. This number requires to be updated while applying the bid on JDA portal.

While participation in the bid, a receipt will be generated through the system showing the submission details as per **Annexure-4**. The bidder is required to fill the instrument numbers for various heads on e-Procurement portal www.eproc.rajasthan.gov.in as mentioned in the receipt.

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website www.jaipurjda.org under [eServices](#)>>JDA Tender

Instructions to Bidders
JAIPUR DEVELOPMENT AUTHORITY, JAIPUR
SCHEDULE AND SPECIFICATIONS

1. Name of work:- Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur.
2. NIB No. :- E.E.(PRN-North)/05/2024-25
3. Estimated Cost of Consultancy work :- Rs.30.00 Lacs
4. Cost of the tender documents :- Rs 1000/-
5. Earnest Money :- Rs. @ ½% Rs. 15,000/-
 (For Consultant Enlisted in JDA, Jaipur C1 and above category)
 :- Rs. @ 2.0 % Rs. 60,000/- (For Consultant registered in other government departments or a private firm registered in company/other relevant act)
6. Sale of tender documents :- 17.02.2025 to 27.02.2025 (upto 6.00 P.M.)
7. Date & Time of opening tenders :- 04.03.2025 at 3.00 P.M.
8. Completion period of work :- 02 Months.

Note :- Bidder should read Carefully

SCHEDULE 'A' : INFORMATION USEFUL FOR THE CONSULTANTS :

The tenderer should see the site and fully understand the condition of the site before tendering. Percentage to be quoted on the Project Cost as given in the 'G' Schedule. The work shall be carried out as per scope and specification given and to the entire satisfaction of the Engineer-In charge of the work. Experience certificate as per clause A must be uploaded in cover-1 along with GST Certificate, Registration Certificate, Tender Fee, RISL Fees, etc. Failure to upload the requisite documents in shall lead to rejection of bid.

Clause A: The bid will be opened only of those bidders:-

- The Consultant(s) should have satisfactorily completed at least one similar consultancy work (Green Building) involving project cost more than Rs.7.5 crore during the last Five years
- Firms shall also have an average annual Financial Turnover (Gross) on consultancy works of minimum Rs. 15 Lacs during three consecutive years out of last 5 financial years (including current year).
- Deposit proper bid security, processing fee, tender fee, GST registration, clearance
- Certificate and copy of empanelment of consultant is required. The bidding consultant should have been the sole consultant for the work. (Certificate issued in this regard by Government of India, State Govt., Union Tertiary, Govt. undertakings, Autonomous Bodies, Public or Pvt. Ltd.)
- Deposit proper bid security, processing fee, tender fee, GST registration, clearance.
- The Bid security, tender fee will be accepted through online payment only.

SCHEDULE 'B' : LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT: The site plan of proposed land will be provided to consultants.

SCHEDULE 'C' : LIST OF THE DRAWING TO BE SUPPLIED BY THE CONSULTANT: All architectures, structural and services etc. drawings to be supplied by the consultants. The consultant shall have to arrange at his own cost drawings required for the work.

SCHEDULE 'D' : TEST OF THE MATERIALS : Nil

SCHEDULE 'E' : SAMPLES OF THE MATERIALS: Nil

SCHEDULE 'F' : TIME OF COMPLETION: The work should start within 03 days of the issue of the work order and complete within time limits.

SCHEDULE 'G' : ATTACHED SEPARATELY APPLICABLE BASED ON FINAL PROJECT COST.

SCHEDULE 'T' : SPECIAL TERMS & CONDITION: ATTACHED SEPARATELY.

Annexure A : Compliance with the code of Integrity and No Conflict of Interest

Annexure B : Declaration by the Bidder regarding Qualifications (It is mandatory to physically sign upload this annexure otherwise the bid is laible to rejection)

Annexure C : Grievance Redressal during Procurement Process

Annexure D : Additional Conditions of Contract

SIGNATURE OF Consultant
with full address & Mobile No. :

EXECUTIVE ENGINEER PRN (N)
Jaipur Development Authority,
Jaipur



जयपुर विकास प्राधिकरण, जयपुर

www.jda.urban.rajasthan.gov.in

क्रमांक जविप्रा/अधि. अभि./त.स.नि.अ.-1/2021/डी-75

दिनांक :- 26/8/2021

To

Contractor's Association
Jaipur Development Authority
Jaipur.

जयपुर विकास प्राधिकरण में विभिन्न कार्यों हेतु कार्यों की प्रकृति के अनुसार निविदाएं, कार्यालय आदेश क्रमांक JDA/Ex.En. (TA to Dir.Engg.-I)/2014-15/D-202 Dated:16.02.2015 द्वारा एकल बिड व Two bid में invite की जाती है। निविदाएं प्राधिकरण की EC द्वारा अनुमोदित निविदा दस्तावेज के अनुसार की जाती है। निविदाओं के evaluation के दौरान प्रायः यह देखा जाता है कि निविदाकर्ता द्वारा निविदा प्रपत्र में अंकित दिशानिर्देशों के अनुसार प्रस्तुत किए गये आवश्यक दस्तावेज या तो अधूरे होते हैं या चाहे गये प्रफोर्मा प्रपत्र के अनुसार नहीं आवेदित किए जाते हैं। इस कारण से कई बार निविदाएं छोटी-छोटी गलतियों की वजह से निरस्त हो जाती है या Particular bidder disqualify हो जाते हैं। कुछ सामान्य गलतियां निम्नानुसार हैं:-

1. Schedule 1 to 4 को नहीं भरना।
2. RTPP प्रपत्र A,B,C,D को नहीं भरना व हस्ताक्षर नहीं करना।
3. निविदा दस्तावेज विभिन्न दस्तावेजों पर स्वयं के या नोटेरी के हस्ताक्षर नहीं होना।
4. रजिस्ट्रेशन की प्रति नहीं लगाना।
5. EMD Receipt नहीं लगाना।
6. Work performance certificate नहीं लगाना।
7. Non Judicial Stamp पर दी जाने वाली सूचनाएं सामान्य प्रष्ठ पर देना।
8. Two bid निविदाओं में वर्ष वार कार्य की मात्राएं एवं राशि नहीं देना।
9. अनावश्यक दस्तावेज उपलब्ध कराना।
10. Online bidding के लिए आवश्यक विभिन्न शुल्क जमा नहीं कराना।
11. GST Clearance Certificate नहीं लगा होना।
12. Certificate having quantities financial year wise should not be missing.
13. Certificate of maximum value of similar nature work executed in any one last financial year out of last five financial year.
14. Annual turn over certificate by CA नहीं लगाना।
15. मशीनरी की details संलग्न नहीं करना।
16. Bid Fee, Bid Processing Fee, Tax Clearance Certificate should not be missing.
17. Completion certificate of required similar nature component is to be enclosed.
18. Litigation History Should be enclosed.
19. Information regarding existing commitments and ongoing works should be enclosed.

इस सम्बन्ध में सभी निविदाताओं को सूचित किया जाता है कि निविदाएं जमा करने से पहले निविदा प्रपत्र में अंकित व चाहि गयी सूचनाएं उचित तरीके से भर कर ही निविदा प्रस्तुत करे जिससे अनावश्यक रूप से निविदा निरस्तीकरण से बचा जा सके। त्रुटीपूर्ण निविदा की स्थिति में निविदाता स्वयं ही जिम्मेदार होंगे।

(31/8)

अधीक्षण अभियन्ता एवं
तक.सहा. निदे. (अभि.-प्रथम)
जविप्रा, जयपुर

रामकिशोरव्यासभवन, इन्दिरासर्किल, जवाहरलालनेहरुमार्ग, जयपुर-302004

दूरभाष :- ईपीबीएक्स - +91-141-2569696 एक्सटेंशन: (7209); फ़ैक्स- +91-141-2574555

e-Mail : {sudhirsharma.jda@rajasthan.gov.in}

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जयपुर विकास प्राधिकरण, जयपुर

www.jda.urban.rajasthan.gov.in

क्रमांक जविप्रा/अधि. अभि./त.स.नि.अ.-1/2021/डी-75

दिनांक :- 26/8/2021

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, आयुक्त, जविप्रा, जयपुर।
2. निजी सचिव, सचिव, जविप्रा, जयपुर।
3. निदेशक (अभियांत्रिकी-प्रथम/द्वितीय/वित्त), जविप्रा, जयपुर।
4. समस्त अतिरिक्त मुख्य अभियन्ता, जविप्रा, जयपुर।
5. समस्त अधीक्षण अभियन्ता, जविप्रा, जयपुर।
6. समस्त अधिशाषी अभियन्ता, जविप्रा, जयपुर।
7. रक्षित पत्रावली।

अधिशाषी अभियन्ता एवं
तक.सहा. निदे. (अभि.-प्रथम)
जविप्रा, जयपुर

रामकिशोरव्यासभवन, इन्दिरासर्किल, जवाहरलालनेहरुमार्ग, जयपुर-302004

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Scanned with CamScanner

OBJECTIVE OF THE ASSIGNMENT

The objective of this Assignment is to design a Green Building and provide all detailed architectures, structural and services drawings for the purpose of development/construction of the building and enabling the prospective bidders to assess the JDA's requirements in a clear and predictable manner.

ELIGIBILITY CRITERIA OF BIDDER

Bidder must read carefully the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein.

Consultant(s) who fulfill the following requirements shall be eligible for bidding: Joint ventures are not accepted.

- The Consultant(s) should have satisfactorily completed at least one similar consultancy work (Green Building minimum 5 Floors with Parking provision) involving project cost more than Rs.7.5 crore during the last Five years ending previous day of last date of submission of bid.
 - **"Similar work means Comprehensive Architectural, Structural & MEP Design Consultancy for Building units in Offices/Educational/Research/Training Institutes etc."**
 - **"Satisfactorily Completed Consultancy work" shall mean completion of construction of project for which consultancy assignment has been executed. However, if consultant has been debarred/blacklisted by the client w.r.t such work, such work shall not be considered for bidder's eligibility.**
 - The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders. **(Indexed Amount).**
 - **Bidder should not be debarred/blacklisted in Last 3 Years by any Government department/organization/PSU on the last date of submission of bids. (Affidavit to be submitted by Bidder)**
- A) The bidder should have an average annual Financial Turnover (Gross) on consultancy works of minimum **Rs. 15 Lacs** during three consecutive years out of last 5 financial years **ending March 2024. Balance sheets of the bidder's company should be duly audited by Chartered Accountant upto March 2023 and Balance sheet of FY 2023-24, if not audited till the date of submission of bid, should be certified by CA.** The year, in which no turnover is shown, would also be considered for working out average.
- B) The Consultant(s) should be an Indian consultancy firm and he should be registered with the council of Architecture or the consultant should have employed Architects registered with council of Architecture. The consultant(s) should have in-house architectural capabilities with minimum experience of 10 years or the

consultant should have employed Architects with minimum experience of 10 years and on regular employment with the consultant for minimum 3 years.

C) Any other document as per requirement of this bid documents.

Technical Qualification

- **Qualified architects, Interior Designers, and Sustainability consultants.**
- **Registration and Licensing:** Registered with the Council of Architecture (COA) and holding valid licenses.
- **Empanelment:** Empanel Consultant of Government of Rajasthan.
- **Local Presence:** Preference will be given to firms with a presence or partnership in Jaipur.
- **Association:** Associate with an experienced Green Building Consultant.
- **Experience:** Minimum of 10 years of professional experience in building projects & executed/completed least one **Green Building Consultancy** work within Five (05) years.
- **Experience Certificate:** Certificates issued in this regard by Government of India, State Govt., Union Tertiary, Govt. undertakings, Autonomous Bodies, Public or Pvt. Ltd), if opted by the consultant.
- **Green Building Expertise:**
 - Proficiency in energy modeling, daylight analysis, Environmental impact assessments, knowledge of renewable energy systems and water-efficient technologies.
 - Material Knowledge: Expertise in sourcing and utilizing eco-friendly materials.
 - Waste Management: Demonstrated ability to plan for construction waste reduction and recycling.
 - Energy Efficiency: Knowledge of passive design strategies and advanced energy systems.
 - Indoor Environmental Quality: Experience in designing for improved air quality, ventilation, and thermal comfort.

***Documents in support of Initial Eligibility Bid in Form A, B, C & D as specified to be scanned and uploaded within the period of bid submission.**

FORM 'A'
FINANCIAL INFORMATION

Details to be furnished duly supported by figures in balance sheet/ profit & loss account of the Bidder's Company for the **last five consecutive years** duly certified by the Chartered Accountant, as submitted by the bidder to the Income Tax Department.

Financial Year	2019-20	2020-21	2021-22	2022-23	2023-24
(i) Gross Annual turnover on Consultancy works.					
(ii) Profit/Loss (After Tax)					

Signature of Chartered Accountant with Seal

Signature of Bidders

Date :

(Name, Address & Contact Number of CA)

- Note : 1. Bidder should not submit entire volume of annual balance sheet & other financial statements.**
- 2. Balance sheets of the bidder's company should be duly audited by Chartered Accountant upto March 2023 and Balance sheet of FY 2023-24, if not audited till the date of submission of bid, should be certified by CA.**

FORM "B"

DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS ENDING PREVIOUS DAY OF THE LAST DAY OF SUBMISSION OF BID

S. No.	Name of Similar Work/Project and location	Client / Owner organization	Cost of the work/Projects in Crores of Rupees*	Cost of consultancy work in Lacs of Rupees	Date of commencement of consultancy as per contract	Details of Consultancy services Provided : (a) Brief Description of Project (b) Scope of Consultancy – Master Plan / Architectural / Structural / MEP / HVAC / Fire fighting / Interior Design / Griha Consultancy (Tick which ever applicable) (c) Functional Use of Different Buildings Designed	Actual date of completion of Construction work	Actual date of completion of Consultancy work.	Name, Contact Address, Telephone number, Email id of Project In-charge from Client side to whom reference may be made for verification	Remarks
1	2	3	4	5	6	7	8	9	11	12

Note:

- Supporting documents like Certificate from Client in support of each of the above Similar Works/ Projects to be furnished. However, copy of award letters / work orders etc. need not be enclosed.
- The photographs, drawings etc. can be enclosed to supplement any salient features/components.

FORM 'C'
PERFORMANCE REPORT OF CONSULTANCY SERVICES RENDERED BY THE
CONSULTANT REFERRED IN FORM "B"

For Comprehensive Design Consultancy

1. Name of Consultant with Address:
2. Name of Work/Project & location.
3. Agreement no. & Name of Contracting Organization:
4. Nature of Project:
 - Type of Institution (Educational/ Research / Training)
 - Type of Building (Academic/Administrative/ Hostel/ Residence/ Auditorium etc)
5. Construction Cost of work on Completion :
6. Date of Completion of Construction of work :
7. Consultancy Services Fee Paid :
8. Brief Detail of Scope of Consultancy Work Done :
9. Date of start of Consultancy work :
10. Date of completion of Consultancy work :
11. Brief Details of Project :
12. Performance Report of Consultant Work :
 - (i) Quality of Consultancy Services : Outstanding/Very Good/Good / Satisfactory/ Poor
 - (ii) Technical Proficiency : Outstanding/Very Good/Good / Satisfactory/ Poor
 - (iii) General Behavior : Outstanding/Very Good/Good / Satisfactory/ Poor

Dated: _____ Signature of Client/ Competent Authority/

Executive Engineer/Authorized Signatory of Client

Note : Performance report in any other format with client signature and Seal / Letter Head giving above details shall also be considered, provided the desired information is available.

FORM “D”

STRUCTURE & ORGANISATION

1. Name & Address of the Bidder :
2. Telephone no. & Fax no.
3. Email id :
4. Legal status of the Bidder (attach copies of original document defining the legal status)
 - (a) An Individual*
 - (b) A proprietary firm*
 - (c) A firm in partnership*
 - (d) A limited company or Corporation*
5. Particulars of registration with various Government Bodies (attach attested photocopy)

Organization/Place of registration	Registration No.
i.	
ii.	
iii.	
5. Names and titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization.
7. Has the Bidder or any constituent partner in case of partnership firm, Limited Company ever been convicted in the court of law?. If so, give details.
8. In which field of Civil Engineering construction/ Architecture the Bidder has specialization and interest?
9. Registration number and year of registration** of the Consultant or his employed Architect(s) with Council of Architecture :
10. Name, qualification and experience details of Architect(s), in-house or employed with the bidder :
11. Name, qualification and experience details of Green Building Consultant, in-house or employed with the bidder :
12. Number of years of regular employment of employed Architect(s): Name of Architect & date of joining the bidder organization.
13. Any other information considered necessary but not included above.

** Enclose the Copy of Certificate of Registration with Council of Architecture.

Signature of Bidder(s)

*Strike out which is not applicable.

TECHNICAL BID AND ITS EVALUATION

Evaluation Sheet					
	Particulars	Max. Points	Points	Y/N	Total Points
1	Similar Consultancy Works like (Offices/Educational/Research/Training Institutes etc.) (Last 7 Years)	30			
	(a) Upto 7.5 Cr OR		10		
	(b) More than 7.5 Cr. upto 20 Cr. OR		20		
	(c) More than 20 Cr.		30		
2	Green Building Consultancy (LEED, GRIHA, IGBC) (Completed Projects in Last 5 Years)	30			
	(a) Platinum/4 Star Certification OR		25		
	(b) Gold//3 Star Certification OR		20		
	(c) Silver/2 Star Certification		10		
	(d) Additional 5 points for (LEED) certification		5		
3	Certificates issued in this regard by Government of India, State Govt., Union Tertiary, Govt. undertakings, Autonomous Bodies, Public or Pvt. Ltd	5	5		
4	Annual Financial Turnover (Last 5 Years)	15			
	(a) Upto 30Lacs. OR		5		
	(b) above 30 lacs and upto 100lacs OR		10		
	(c) More than 100 lacs		15		
5	Local Presence: (Presence or partnership in Jaipur)	10	10		
6	Registration with Green Building Organizations (LEED, GRIHA, IGBC)	10			
	National Level		5		
	International Level+		10		
		100			

Note:-

- Bid is on QCBC basis, bidder must submit technical and financial proposals separately.
- To pre-qualify, the Bidder must secure at least Fifty (50) points in Technical Qualification.

- **The financial Bids of only Top Three qualified Bidders will be considered.**
- **Department reserves right to consider less than 3 technically qualified bidders also for opening of financial bids & evaluation thereafter.**
- **The department however reserves the right to repeat the process if no suitable entries are received or in case there are not sufficient number of entries scoring a minimum of 50 points. The Department also reserves the right to reject any proposal without assigning any reasons thereof.**

FINANCIAL BID AND ITS EVALUATION

- **Opening of Financial Bid**

After evaluation of Technical bid, a list of short listed agencies will be prepared. Thereafter the financial Bids of only Top Three qualified Bidders shall be opened at the notified time, date and place in the presence of the qualified Bidders or their representatives.

- **Evaluation of Financial Bid:-**

- The bidders are required to quote fees for consultancy work in prescribed format inclusive of all prevailing taxes and levies. The price bid will include inter-alia, the fee for all components identified including detailed design, drawings and specifications for all parts covered in the scope of Project including all services & other allied works.
- The quoted fee shall be percent (%) based for all works defined in scope of work of this bid. No escalation shall be payable over total quoted fee owing to time or cost overrun.
- The conditional bid shall not be accepted and shall be rejected summarily.

- **FINAL EVALUATION AND SELECTION OF BIDDER AFTER OPENING OF FINANCIAL BID:-**

- In Final evaluation, 70% weightage will be given to the Technical bid and 30% weight age will be given to the financial bid of the technically qualified bidders.

Example : The weightage of 70% on Technical bid and 30% on financial bid will be applied, as per example below :

Let us assume the 3 participating bidders scoring more than 60 scoring points in the (Technical bid) and their quoted fee is as under:

S. No	Description	Scoring Points	Quoted Fee (in Lacs)
1	Architect A	75	say 20.00
2	Architect B	70	say 15.00
3	Architect C	65	say 25.00

The maximum scoring points i.e. 75 scoring points will be given 100 percentages and percentage of the other bidders will be worked out on proportionate basis and thereafter weightage of 70% will be applied on marks so obtained.

Similarly the minimum fee i.e. Rs. 15 Lacs will be given 100 percentages and percentage of the other bidders will be worked out on proportionate basis and thereafter weightage of 30% will be applied on marks so obtained.

The marks on technical and financial bids so obtained by each bidder will be added together. **The bidder scoring maximum marks will be considered for appointment.**

Marks obtained by Architect A = $(75 / 75) \times 70 + (15 / 20) \times 30$ = 97.50 marks

Marks obtained by Architect B = $(70 / 75) \times 70 + (15 / 15) \times 30$ = 95.33 marks

Marks obtained by Architect C = $(65 / 75) \times 70 + (15 / 25) \times 30$ = 78.66 marks

As per the weightage, the Architect A gets the maximum overall marks and will be considered for appointment on the basis of overall marks.

- **The Bidders scoring highest overall marks as calculated above shall be considered successful.**

Scope and Specifications of Work

Brief Details of the Project :-

JDA is to be constructed a Green Building for JDA's PRN office at West Way Heights, JDA, Jaipur.

- **Plot area: 1125 Sq.Mtr.**
- **Building height : 18 mtr + 3 mtr (Stilt floor).**
- **Proposed Floors : 2 basements + Stilt + Ground + 4 floors up to permissible height.**
- **Proposed Use: 2 basements + Stilt is for parking purpose, 2 floors for both DC offices of PRN North & South and 1 floor for conference/meeting hall, store purpose and remaining two floors for lease purpose.**
- **Green Building Design.**
- **Tentative Estimate cost of Project (2 Basements + Stilt + Ground + 4 floors) is around Rs.1500.00 Lacs.**

SCOPE OF SERVICES

1. The consultant(s) shall provide complete design and drawings for architectural, interior, structural, MEP, Dual Plumbing, HVAC/ Centralize cooling system designs, firefighting systems, Solar power generations, external development work, STP, landscaping & horticulture, furniture and any other design inputs for finalization of project.
2. Building Design is as per **Green Building Norms** provisions for conservation of energy and water through energy efficient & water conservation design features and specifications and Same would be certified (**Gold/3 Star Certification or equivalent**) by **IGBC/GRIHA/LEED in the scope of consultant.**
3. This scope of work shall also include soil investigation and Getting **proof checked of structural design by IIT.**
4. Detail BOQs, Cost Estimate including specifications of items etc shall be prepared from the detail of the final designs of the construction of Project.
5. Submission of details of doors, windows, civil and electrical fittings & fixtures, flooring types & patterns, painting details and other finishing item details.
6. Submission of Technical Specification for civil works, electrical works/ services/ equipments, furniture, furnishing etc. for all items.
7. Consultant shall prepare & submit the **Tender document** for the project after receiving approval of Technical Sanction from competent authority. Tender document shall be prepared for the work on Lump-sum Turnkey project / Item rate project / Percentage above/ below on G-schedule as desired by the department
8. Tender document shall be prepared in accordance of latest PW& FAR Rules of Rajasthan State Govt.
9. All Architectural, Structural and Services drawings both in hard & soft copy.
10. Architect would provide six sets of drawings as required by engineer-in-charge.
11. The structural Civil Engineer will visit the construction site when desired by the engineering in charge.
12. Assistance during construction and project execution phases.
13. The Consultant shall be associated till completion of the project.
14. Looking at the scope of work the total time period for the assignment would be **02 months.**

Energy Efficiency Requirements:

The required internal & external services with minimum cost, minimum maintenance and lowest consumption of energy, water & electricity should be envisaged for the building.

Usage of Sustainable Planning criteria to develop a green building is proposed so as to comply standards equivalent to Three (3) star GRIHA rated building.

The building will set new standards in energy efficiency adapted to the composite climate. They shall integrate energy conservation, enable water and waste recycling, and reduce embodied energy to achieve life cycle advantages.

The building proposed to be developed should be amenable to latest systems of construction technologies for enabling repeatability and fast track Construction whilst keeping in mind a green material usage and lower energy consumption in the building.

Services and Miscellaneous works

Design and drawings of all the services (as per requirement of the building) like water supply/plumbing sanitary design, sewerage system, rain water drainage & conservation, disabled friendly corridors, Signage, Landscaping, Fire Alarm & fire fighting, LAN wiring, HVAC, Projector & Multimedia, public address & sound system, Lifts, Exterior and interior lighting Internal Electrical Installation, DG Set for essential load, furniture & furnishing, energy efficient building design, disable friendly building design, CCTV system etc. and all essential services required for satisfactorily completion of project.

The required internal and external services have to be planned with economical cost, minimum maintenance and lowest consumption of energy, water & electricity.

One combined integrated drawing of all services will be prepared. (For internal & external services separately). For services being laid in false ceiling, an integrated plan of all services will also be prepared to avoid interference from each other.

SPECIAL TERMS AND CONDITIONS**Terms & Conditions of the Tender**

- 1- Joint Venture is not allowed. Only firms, that are having their own set up in all respects are allowed to bid.
- 2- Firm should not be black listed in last three years by any Government Department. (Affidavit to be submitted by Bidder)
- 3- Milestones/Deliverables of the Scope of Services and payment schedule covered as following:-

S.No	Milestone	Payment in % age
1	Preparation of presentation drawings of all plans, elevations, sections and perspective views for presentation and finalize them with the competent authority.	10%
2	Preparation of BOQ, Tender Documents, etc.	10%
3	Preparation of various working drawings like layout plan, center line plans, foundations and footing details, working plans of all floors, elevations, sections etc. For work to be carried out in Phase wise manner. A) For Structural work. B) For Civil work C) For Services drawings such as plumbing layout, electrical drawings etc.	10% 10% 10%
4	Preparation and submission of Working drawings of finishing work of building, including floor details, doors, windows details, electrical and mechanical works details etc.	10%
5	Preparation and submission of architectural working details like elevations, staircases, lift details, toilet details, reception details/ Pantry etc.	10%
6	Preparation and submission of landscape, parking and outer site development plans.	10%
7	After completion of floor wise RCC/PSC structure including civil work. part payment proportionates to work done be released. Further payment will be disbursed at following stages I. On completion of basements work at site II. On completion of stilt/ground floor work at site III. On completion of upper floors work at site IV. On completion of entire structural work at site	2.5% 2.5% 2.5% 2.5%
8	On final completion of project in all respect	10%
	Total	100%

Note:

- (a) The cost estimate shall be prepared on current applicable JDA BSR.
- (b) The% rate quoted by the consultant is inclusive of GST + all other taxes as applicable
- (c) It is the responsibility/duty of the consultant firm to get vetted/proof checked structural design from IIT at their own cost.
- (d) JDA reserves the right to withdraw the work at any stage without assigning any reason. Payment shall be done as per the work done upto the stage payment mentioned in above schedule
- (e) Part payment at all stages of mode of payments to be made to the consultant in any of the above stages based on the work done in that stage.

(f) Payments to the Consultants during various stages are on account payment and will get adjusted in the final payment based on the total executed cost.

(g) Performance security 5% will be deducted from every payment made to the consultant architect and earnest money deposited will be adjusted from performance security (performance security will be released after 6 months of completion of the work at site or 2 years whichever is earlier)

- 4- Consultant has to provide all necessary drawings and designs required for approval & Execution on the JDA approved BSR.
- 5- All designs and drawings should be detailed to required degree for smooth execution of work as required by the Engineering Staff of JDA.
- 6- Consultant has to provide modified / changed design & drawing free of cost if required by Engineer-in-charge as per site condition.
- 7- In case department feels that the performance of consultant is slow/not as per desired standard. JDA shall have full rights to award the work to any of the consultant fulfilling the requirement.
- 8- Consultant has to deploy adequate resources to complete the work within time as mentioned in the work order. The decision of time frame shall be at the sole discretion of JDA & Consultant has to abide by it.
- 9- Work order shall be issued to the successful bidder.

Forfeiture of Performance Security -

- 10- In case contracting agency fails to rectify the defects within stipulated period notified to him by the Engineer-in-charge concerned under contract agreement, the Engineer-in-charge shall serve a final notice for 5 days' time reckoned from the date of issue of notice to rectify the defects. In case the contracting agency not responding to the notice and fails in rectification of defects the Engineer-in-charge will get the defects rectified at the risk and cost of the contracting agency. Action such as encashment of Bank Guarantee action under enlistment rules and clauses of agreement etc. shall also be taken against the contracting agency by the competent authority.
- 11- Force Majeure the defect arises due to earthquake, cyclone, and natural calamities shall not be the responsibility of contracting agency.

**Signature of Consultant
with full address & Mobile No.**

**Executive Engineer (PRN North)
JDA, Jaipur**

Section -5 : Annexures

Annexure A **(RTPP Act/Rules)**

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- i Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
- ii Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- iii Not indulge in any collusion, Bid-rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- iv Not misuse any information shared between the procuring entity and the bidders with an intent to gain an unfair advantage in the procurement process;
- v Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- vi Not obstruct any investigation or audit of a procurement process;
- vii Disclose conflict of interest, if any; and
- viii Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of interest:

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:

- A. Have controlling partners/shareholders in common; or
- B. Receive or have received any direct or indirect subsidy from any of them; or
- C. Have the same legal representative for purposes of the bid; or
- D. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
- E. The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- F. the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
- G. Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.

Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement ofin response to their Notice inviting Bids No.....Dated.....I/wehereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offense related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of the bidder

Place:

Name:

Designation:

Address:

Note:- Annexure “B” is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking any clarification.

Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority :

For works costing up to Rs. 300.00Lakhs - Jaipur Development Commissioner, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

The designation and address of the Second Appellate Authority:

For works costing up to Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Principle Secretary/ACS, Urban Development
& Housing Department, GOR, Jaipur.

(1) Filing an appeal: -

if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which, he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

(4) Appeals not to lie in certain cases: -

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: -

- (a) Determination of the need of procurement
- (b) Provisions limiting the participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

(5) Form of Appeals: -

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, Affidavit verifying the facts stated in the appeal and proof of payment of fee,
- (c) Every appeal may be presented to the first appellate authority or second
The appellate authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing Appeal: -

- (a) Fee for the first appeal shall be rupees two thousand five hundred and for the second appeal shall be rupees ten thousand, which shall be non-refundable.

- (b) The fee shall be paid in the form of a bank demand draft or banker's cheque of a scheduled bank in India payable in the name of the appellate authority concerned.

(7) Procedure for disposal of Appeal: -

- (a) The first appellate authority or second appellate authority as the case may be, upon the filing of the appeal, shall issue notice accompanied by a copy of the appeal, affidavit and documents, if any, to the respondents and fix a date of hearing
- (b) On the date fixed for hearing, the first appellate authority of the second appellate authority, as the case may be shall-
 - (i) Hear all the parties appeal presenting before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide a copy of the order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during the evaluation of financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected unless in the opinion of the procuring entity, there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.

2. Procuring Entity's Right to Vary quantities.

- (i) At the time of award of the contract, the quantity of goods, works or services originally specified in the bidding documents may be increased or decreased, by a specified percentage, but such increase or decrease shall not exceed fifty percent, of the quantity specified in the bidding documents. It shall be without any change in the unit prices or other terms and conditions of the bid and the conditions of the contract.
- (ii) If the Procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change circumstances, the bidder shall not be entitled to any claim or compensation except otherwise provided in the conditions of the contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of the last supply. If the supplier fails to do so, the procuring entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one bidder at the time of award (In case of procurement of Goods):-

As a general rule, all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidder in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA & Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan: -

A*Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA

1-Participate in tender

- Bidder can access ‘Online Tender Participation’ Portal of JDA at <https://jda.urban.rajasthan.gov.in/jda> or by Single-Sign-On at <http://service.jaipurjda.org>.
- Create user Login with a valid mobile number to register yourself for various Online Services of JDA.
- Select ‘Proceed as Citizen’ and then ‘Proceed for Subscription’ for ‘Tender Online Payment’. The prevailing plan for getting registered for tendering process of JDA is Rs. 500.00 with a validity period of 3 Years (renewable).
- After successful payment, re-login and upload required documents for KYC (Know Your Client) compliance as per the type of entity viz. Individuals/ Company/ Partnership Firms/ Trusts & foundations. Besides, Bank Passbook / Cancelled Cheque consisting of Bank Account, IFSC Code is mandatory to be uploaded, to refund the bid security of unsuccessful bidder.
- After receiving the payment successfully and approving KYC documents the bidder will be authenticated by JDA for taking part in Tender.

2-Deposit Tender Fee, RISL processing fee and Bid Security (EMD)

- Option-1:** Payment Gateway (Aggregator)
The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.
- Option-2:** Electronic Fund Transfer (EFT: NEFT/RTGS)
If the bidder selects payment mode as EFT (NEFT/RTGS), “Paying Slip for EFT (NEFT/RTGS)” will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

3-Deposit Bid Security (EMD)

The Bid Security (EMD) can be submitted through Bank Guarantee (BG). Bidder may opt Bank Guarantee (BG) against Bid Security (EMD), for which bidder requires to prepare BG before applying in the tender. The detail of BG requires to be fed on ‘Online Tender Participation’ Portal of JDA before paying balance amount (Tender Fee + RISL Processing Fee). This balance amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

4-Obtain Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt based on which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) ‘Bid Participation Receipt’ will be available on Login of Bidder on JDA portal.

B-**Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan

- Online e-Bid can be submitted after registration at e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in
- It is mandatory to upload Bid Participation Receipt with the bid submission.
- Details of online payment available on Tender Participation Portal of JDA have to be filled in ‘offline payment’ section of e-Procurement portal.

Note

- 1- Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for technical and financial proposal.
- 2- In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
- 3- To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e., TCS, Safecrypt, nCode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4- JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5- Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
- 6- Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested in training may contact e-Procurement Cell, DoIT&C for booking the training slot.

Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in

Address: e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur

- 7- The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8- No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9- Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10- The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

Jaipur Development Authority, Jaipur. Bid Participation Receipt	
	Date & Time:-
Bid Detail	
Bid ID:	Procurement Entity:-
Bid Title:	
Bid Value:	Bid Opening Place:
Bidder Detail	
Name of Entity:	Mobile No.:
Registration Type:	Instrument Amount:
Payment Mode:	Payment Channel:
Instrument No.:	Instrument Date:

Dates Detail		
Sr. No.	Event Name	Event Date
1	Publishing Date	
2	Bid Opening Date	

Specific Instrument for eProc Rajasthan			
Instrument Type			
Instrument Number	Head Name	Amount	Date
	Tender Fee		
	RISL Processing Fee		
	Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website www.jda.urban.rajasthan.gov.in.

01. If there is any typographical error or otherwise in the 'G' Schedule the rates given in the relevant BSR on which schedule 'G' has been prepared, shall prevail.
02. The contractor shall follow the contractor labour regulation and abolition Act 1970 & Rule 1971.
03. The JDA shall have right to cause on audit and technical examination of the work and the final bills of the contractor including all supporting vouchers, abstract etc. to be made within two years after payment of the final bills and if as a result such audit any amount is found to have been over paid/excess in respect of any work done by the contractor under the contract or any work claimed by him to have been done under this contract and found not to have been executed the contractor shall be liable to refund such amount and it shall be lawful ;for the JDA to recover such sum from him in ;the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the contractor was paid less then that was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be paid bay the JDA to the contractor.
04. Tax exemption/ Tax liabilities if any shall be applicable as per prevailing government rule and bidder has to consider this while quoting the rates.
05. The contractor shall not work after the sunset and before sunrise without specific permission of the authority Engineer.
06. Whenever any claim against the contractor for the payment of a sum of money arises out or under the contracts, the JDA shall be entered to recover the sum by appropriating in part or whole of the security deposit of the contractor. In the event of the security being insufficient or if no security has been taken from the contractor then the balance of the total sum recoverable as the case may shall be deducted from any sum then due or which a any time there contract with the JDA should this sum be sufficient to recover the full amount recoverable, the contractor shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to effect such recoveries under P.D.R. Act.
07. The rate quoted by the contractor shall remain valid for a period of 120 days from the date of opening of the tenders.
08. By submission of this tender the contractor agree to abide with all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
09. No conditions are to be added by the contractor and conditional tender is liable to be rejected.
10. All transaction in the execution of this work and this tender will be liable to sale-tax vide section 2(B) read with sub clause (4) Sale-tax Rule, 1954.
11. If any tenderer withdraws his tender prior to expiry of said validity period given at S.No. 7 or mutually extended prior or makes modifications in the rates, terms and conditions of the tender within the said period which are not acceptable to the department or fails to commence the work in the specified period, fails to execute the agreement the department shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of earnest money given in any form absolutely. If any contractor, who having submitted a tender does not execute the agreement or start the work or dose not complete the work and the work has to be put to retendering, he shall stand debarred for six months from participating of tendering in JDA in addition to forfeiture of Earnest Money / Security Deposit and other action under agreement
12. Rules regarding enlistment of contractors provide that work ;upto five times limit for which they are qualified for tendering can be allotted to them Therefore, before tender the contractors will keep this in mind, and submit the details of work. Tenders with incomplete or incorrect information are liable to be rejected.
13. Any material not conforming to the specifications collected at site shall have to be removed by the contractor within a period of 3 days of the instructions, issued by the Engineer-Incharge in writing. Failing which, such material shall be removed by the Engineer-Incharge at risk and the contractor after expiry of 3 days period.
14. The material collected at site and paid provisionally shall remain under the watch and ward of the contractor till it is consumed, fully on the work.
15. The rates provided in tender documents are inclusive of all Taxes royalty.
16. Undersigned has full right to reject any or all tenders without given any reasons.
17. As per Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the act."
18. The tenderer are required to submit copy of their enlistment as contractor.
19. Conditions of RPWA-100 will be mandatory & acceptable to the contractor.
20. Any tender received with unattested cutting/overwriting in rates shall be rejected and such bidder will be debarred from tendering for three months in JDA.
21. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 will be applicable. If there is any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013, provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES 2013 shall be applicable.

Signature of Consultant
with full address & Mobile No.

Executive Engineer PRN (N)
JDA, Jaipur

ANNEXURE- I

Attested photo of
the bidder

SELF DECLARATION

**I/We..... Proprietor/ Partner/
Authorized signatory of M/s under
take the oath that the information furnished by me/us of the assessment
Bid for is
correct to the best of my/our knowledge and nothing has been concealed
by me. I acknowledge that if in future any information furnished by me is
found incorrect I will be solely responsible and shall be punished as per
the law and also any benefits in any form obtained by me shall be
recoverable.**

.....
Proprietor/ Partner/ Authorized signatory
M/s
.....

Note:-

**This self declaration is mandatory to be signed by the consultant failing which the bid shall
summarily be rejected without asking any clarification.**

Annexure-2A

Specified Bank Guarantee Performa for Bid Security

Section - 6

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To
Secretary,
Jaipur Development Authority,
Jaipur

Sub:

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Bid Security for the.....

.....**JDA Jaipur** WHEREAS, _____ [name of Bidder with address] (**hereinafter called “the Bidder”**) has submitted his Bid dated for the work of **“Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur.** (here in after called “ the Bid ”).

KNOW ALL PEOPLE by these presents that we _____ (Name of Bank) of having our registered office at _____ [name of country] having our registered office at _____ (hereinafter called “the Bank”) are bound unto Secretary, Jaipur Development Authority. (Hereinafter called “the Employer”) in the sum of Rupees _____ [**Amount of Security in figures**] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents. That on demand of JDA , this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:

2. Name of the branch with branch code:

3. Address:

4. E-Mail Id:

5. Telephone No.

6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to

Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 90 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICICI 006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____
[Signature, Name, and Address]

[Note: To be furnished on appropriate non-judicial stamps & should be valid for the next 7 months from the bid opening date]

Specified Bank Guarantee Performa for Performance Security

Section - 6

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To

Secretary, Jaipur Development Authority, Jaipur

Sub:.....

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Performance Security for the.....

.....**JDA Jaipur** WHEREAS, _____ [name of Bidder with address] (**hereinafter called “the Bidder”**) has submitted his Bid dated for the work of **Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur.** (herein after called “ the Bid ”).

KNOW ALL PEOPLE by these presents that we _____

_____ (Name of Bank) of having our registered office at _____ [name of country] having our registered office at _____ (hereinafter called “the Bank”) are bound unto Secretary, Jaipur Development Authority. (Hereinafter called “the Employer”) in the sum of Rupees _____ [**Amount of Security in figures**] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA, this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand within valid period of this guarantee.

This Guarantee will remain in force up to and including the date 90 days after the date of DLP period, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited to the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICIC006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____

[Signature, Name and Address]

[Note: To be furnished on appropriate non-judicial stamps.]

PAYMENT MECHANISM FOR PARTICIPATING IN TENDER

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security) Tender fee online through JDA portal. The bid security options available in tender for participants are as mentioned below :

A. Payment Options:

Option-1: Bank Guarantee (BG). against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security) for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT/RTGS) will be available

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS) **"Paying Slip for EFT (NEFT/RTGS)"** will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the **"Bid Participation Receipt"** will be generated on real time basis
- In case complete payment is done through Payment Gateway, on successful transaction the **"Bid Participation Receipt"** will be generated on real time basis
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) **"Bid Participation Receipt"** will be available on Login of Bidder on JDA portal.

-SD-

**Executive Engineer PRN (N)
JDA, Jaipur**

Jaipur Development Authority, Jaipur

Office Order

No. : JDA/IT(1074501)/E-Services/2015-16/D-399

Dated: 4-10-2016

Subject: Payment mechanism for participating in tender.

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

A. Payment Options:

Option-1: Bank Guarantee (BG) against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation.

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.

- In case complete payment is done through Payment Gateway, on successful transaction the **"Bid Participation Receipt"** will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) **"Bid Participation Receipt"** will be available on Login of Bidder on JDA portal.

This payment mechanism will come into force w.e.f 15/10/2016. Thereafter, old payment mechanism related to NEFT/ RTGS in which the bidder makes direct payment without **"Paying Slip for EFT (NEFT/RTGS)"** in JDA's bank account will be discontinued.

All procuring entities are hereby directed to clearly mention this procedure in NIB document.


(Pawan Arora)
Secretary

Copy for information and further necessary action to:

1. P.S. to JDC, JDA, Jaipur.
2. P.S. to Secretary, Secretary, JDA, Jaipur.
3. Director (Law / Finance / Town Planning / Engineering-I / Engineering-II), JDA, Jaipur.
4. All Additional Chief Engineer _____, JDA, Jaipur
5. DC (Administration)/DC(Store)/DC (Vehicle), JDA, Jaipur
6. System Analyst, JDA, Jaipur
7. Analyst-cum-Programmer, JDA to ensure integration of software w.e.f 01/10/2016.
8. All Xen _____, JDA, Jaipur.
9. Officer-in-charge, SPPP Portal, Jaipur.
10. OSD (Public Relation) / PRO, JDA, Jaipur.


(Brijesh Kishore Sharma)
OSD (RM)

जयपुर विकास प्राधिकरण, जयपुर

क्रमांक :- F-()JDA/Sr.Ao.works-II/2017/D-

172

दिनांक :-

12.7.17

आदेश

1 जुलाई 2017 से भारत सरकार के नोटिफिकेशन द्वारा GST लागू होने के कारण व्यक्तियों/फर्म/कम्पनी/संस्था/टेकेदार के निर्माण/सिविल आपूर्ति/सेवाओं इत्यादि के कार्यों के प्राधिकरण द्वारा बिल भुगतान किये जाने के लिये प्राधिकरण कर सलाहकार चार्टर्ड एकाउन्टेन्ट से प्राप्त हुई राय के क्रम में निम्नांकित प्रमाण पत्र/शपथ पत्र/Invoice बिलों के साथ प्रस्तुत किया जाना सुनिश्चित करावे :-

1. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के अन्तर्गत रजिस्ट्रेशन प्रमाण पत्र की स्वप्रमाणित फोटो प्रति।
2. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के रजिस्ट्रेशन नहीं होने के स्थिति में स्वप्रमाणित शपथ पत्र।
3. अपंजीकृत व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार के बिलों के भुगतान की स्थिति में मासिक टैक्स Invoice भुगतान-अधिकारी द्वारा मासिक आधार पर उसी माह के अंत में तैयार करवाया जाना सुनिश्चित किया जावेगा।
4. आपूर्ति एवं सेवा के विरुद्ध भुगतान बिलों में Vat/Service Tax चार्ज होने (Vat/Service Tax होने) पर (दिनांक 30.06.17 तक आपूर्ति एवं Invoice जारी करने पर) Taxable Invoice नहीं बनाया जावेगा एवं इनका भुगतान पूर्वानुसार (01.07.2017 से पूर्व निहित प्रक्रिया अनुसार) किया जाना सुनिश्चित करावे।

स्पष्टीकरण :- दिनांक 30.06.17 तक सामान की आपूर्ति के बिलों में Vat Invoice होने पर या अन्यथा होने पर इनका भुगतान पूर्वानुसार 01.07.2017 से पूर्व निहित प्रक्रिया अनुसार किया जावेगा।

संलग्न :- GST रेट तथा HSN/SAC CODE की फोटो प्रति

(बृजेश किशोर शर्मा)
निदेशक(वित्त)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. वरिष्ठ निजी सचिव, आयुक्त, जविप्रा, जयपुर।
2. वरिष्ठ निजी सचिव, सचिव, जविप्रा, जयपुर।
3. निदेशक (वित्त/विवि/अभियांत्रिकी-प्रथम व द्वितीय/आयोजना/परियोजना, जविप्रा, जयपुर।
4. अतिरिक्त आयुक्त(प्रशासन/पूर्व/पश्चिम/एल.पी.सी./भूमि), जविप्रा, जयपुर।
5. संयुक्त आयुक्त(सिस्टम मैनेजमेन्ट/संसाधन एवं समन्वय), जविप्रा, जयपुर।
6. विशेषाधिकारी(संसाधन विकास), जविप्रा, जयपुर।
7. अतिरिक्त निदेशक(राजस्व एवं सम्पत्ति निस्तारण), जविप्रा, जयपुर।
8. समस्त जून उपायुक्तगण , जविप्रा, जयपुर।
9. मुख्य लेखाधिकारी(पी. एण्ड ए.), जविप्रा, जयपुर।
10. उपनिदेशक(व्यय एवं बजट), जविप्रा, जयपुर।
11. वरिष्ठ लेखाधिकारी(निर्माण-प्रथम/द्वितीय/आर.सी.आर./पेंशन/नीलामी), जविप्रा, जयपुर।
12. सिस्टम एनालिस्ट, जविप्रा, जयपुर को प्रेषित कर लेख है कि सिस्टम में GST नम्बर सम्मिलित करने एवं Tax Invoice बनाने की प्रक्रिया तैयार करावे।
13. उप रजिस्ट्रार(सहकारिता), जविप्रा, जयपुर।
14. अधिशाषी अभियन्ता जून , जविप्रा, जयपुर।
15. वरिष्ठ उद्यानविज्ञ, जविप्रा, जयपुर।
16. लेखाधिकारी (भुगतान/योजना/निर्माण)/सहायक लेखाधिकारी, जविप्रा, जयपुर।
17. प्रभारी अधिकारी, नागरिक सेवाकेन्द्र, जविप्रा, जयपुर।
18. सलाहकार(जनसम्पर्क), जविप्रा, जयपुर।
19. रोकड़ियाँ(निर्माण/सिविल/भूमि आवृत्ति), जविप्रा, जयपुर।
20. रक्षित पत्रावली

अति.निदेशक(रा.एवं स.नि.)

Financial Bid

JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

Name of work:- “Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur.

SCHEDULE-H

Sr.No.	Particulars	Unit	% Rate to be quoted (inclusive of GST + all taxes as applicable) on estimated cost of project
1.	Consultancy work of construction for JDA's PRN office at West Way Heights, JDA, Jaipur (including Prepare and provide 3D Model of the building)	Complete Job	

*The upper limit of forecast estimated cost of project : **Rs 1500.00 Lacs**

I/We here by agree to execute the above work as per rates quoted by me/us in Schedule and are bounded by the enclosed scope of work and condition of the tender.

Signature of contractor

**Executive Engineer PRN (North),
Jaipur Development Authority,
Jaipur**